

2023 -2024 LUMINHOS ANNUAL GENERAL MEETING MINUTES

DRAFT – SEPT. 15, 2024

1. **Call to Order:** As chairperson, Gord Martens welcomed all present, calling the Annual General Meeting to order with a quorum at 7:01pm.
2. **Opening Devotions:** Reading a portion of Psalm 50, Gord offered a few reflections focusing on vs. 15. Chaplain Engel was invited to lead in prayer.
3. **Approval of Agenda:**
M/S—H. Farmer/R. Bishopp, that the Agenda be adopted as printed. C.
4. **Approval of minutes** of 2022 – 2023 AGM:
M/S—E. Akre/H. Farmer, that the AGM minutes of Sept. 10, 2023, be approved as distributed. C.
5. **Review of Reports:** Prior to the meeting, reports were posted in August, 2024, on LuMinHoS website with email notice to all. Printed copies were also available to those attending.
 - 5.1 **President** – G. Martens noted his ‘Chair Report’ and extended further thanks to all Board members as well as Chaplain Engel for their steady and faithful work over the year. Further, he gave thanks to all who committee members and volunteers who tirelessly helped at essential tasks, especially as the search for some admin assistance continued.
 - 5.2 **Chaplain** –Chaplain Engel highlighted his written report, adding comments on requests for visits with patients at the Dube Mental Health facility. He further noted aspects of the follow-up provided to those discharged with encouragement that they connect with their home congregation where possible. He was especially grateful for the limited volunteer visitors offering help, and hoped more individuals would become available to help.
 - 5.3 **Committees of the Board**
 - 5.3.1 **Executive Committee** – Other than his written report, G. Martens noted that the early loss of 2 board individuals and most recently, C. Geving, severely limited any committee operation. He trusted new members would soon revive its work.
 - 5.3.2 **Governance Committee** – Murray Wagner highlighted his written report, underscoring the need to make all core documentation, to be readily accessible for guidance to all Board members and volunteers. Approved Policies needed to indicate the date adopted.
 - 5.3.3 **Finance Committee** – Dan Hagen outlined the work of Cheryl Woloschuk, noting the CRA updated directions that required input from a certified accountant. As well he thanked C. Geving, R. Litzenberg, E. Nostbakken,

and G. Martens for their help in reviewing the most recent financial records and assisting in drafting a budget for the next fiscal year. With regret, he noted that Ms. Woloschuk was not able to be present tonight.

Agenda item 7.1 At the encouragement of the Chair, all present agreed to consider this upcoming agenda item at this point in the meeting. Dan Hagen highlighted key elements of last year's income and expenses. He clarified lines where variations had occurred, and noted the account's remarks on the year's final statement.

M/S—K. Harilstad/M-A. Nostbakken, *that the financial review for the year ending March 2024, as prepared by Cheryl Woloschuk, CPA, be approved. C.*

6. Reports of Volunteer Management work:

6.1 VMT Committee No Report

6.2 Visitation Committee –Pastor Allan Grundahl expanded on his written report. He noted that 2 clergy were now designated to give coverage for our chaplain. One lay visitor was serving and another may soon also be available. He hoped added visitors may also be found to help.

6.3 Communications Committee –Brenda Jensen had provided her written report. It summarized a notable range of the work undertaken. Members present voiced their great appreciation for all that had been accomplished and was being worked on, like the current circulation of the updated Display board and materials in area congregations.

6.4 Resource Development Committee – No report. Chair G. Martens noted the great need to rejuvenate this working group it was essential to our ongoing work.

6.5 Events Committee – In her written report Mary Ann Nostbakken summarized last year's events. She highlighted further those organized for the coming weeks, urging all members to support, pass on information and be involved in the upcoming events.

M/S—R. Bishopp/M-A. Nostbakken, *that all reports received be accepted as presented. C.*

7. Financial Review for 2023-2024:

7.1 Review of Financial Statements – By unanimous agreement, moved to **5.3.3**

7.2 Appointment of Financial Reviewer for 2024-2025 Fiscal year

M/S—D. Kendel/M-A. Nostbakken, *that Cheryl Woloschuk, CPA, conduct the Review of the financial records and issue an unaudited review report for the year ending March 2025. C.*

8. Budget: The Proposed Budget for 2024– 2025, formed in discussions of the Finance Committee, was presented by Dan Hagen.

M/S—M-A. Nostbakken/D. Hagen, that the proposed 2024-2025 budget be adopted as presented. C.

9. Nominations committee Report:

Members, Pastor Allan Grundahl and Renate Bishopp, offered this report noting that the Constitution allows for the Board to have between 5 and 12 members, each for a 2 year term with one half of its members elected alternate years. No limit has been placed on the number of terms to be served. When a partial term is filled, it is not considered as a full term. Chair Gord Martens noted that, where possible, a 12 member Board would be most beneficial.

Pastor A. Grundahl presented the names of 5 individuals for nomination to the 2 year terms (2024-2026) available:

- Harley Johnson** (1st term)
- Dennis Kendel** (1st term)
- Gregory Palmer** (1st term)
- Janice Solem** (1st term)
- Gord Martens** (6th term)

9.1 Election of Board Members –

He called for any added nominations from those present. None were offered.

M/S—D. Hagen/R. Bishopp, that the call for nominations be closed. C.

Those individuals nominated were declared elected by acclamation.

Pastor A. Grundahl noted that the committee had not been aware of the resignation of C. Geving who had 1 year remaining in her term. A nomination was also greatly needed to be sought to fill her term, and perhaps 2 others to bring the Board to a full complement.

Heartfelt thanks were extended to those completing their terms of service.

- Hugh Farmer** (2 terms)
- Darin Felstrom** (4 terms)
- Coralie Geving** (4 terms)
- Murray Wagner** (2 terms)

Current Board members serving for a 2nd year of their term were noted:

- Larry Mikulcik** (1st term)
- Earl Nostbakken** (1st term)
- Mary-Ann Nostbakken** (1st term)
- Rik Cherland** (1st term)

9.2 Nominations committee members –

G. Martens thanked both members of the Nominations committee, asking if Reneta Bishopp and Allan Grundahl would be willing to serve another term. Both agreed. He called for nominations from members present. No further nominations were made.

M/S—E. Nostbakken /H. Farmer, *that the call for nominations to the Nominations committee be closed.* **C.**

The two members nominated were declared elected by acclamation.

10. Other Business:

10.1 Upcoming Events –

Mary-Ann Nostbakken noted the upcoming:

- The **'Annual LuMinHoS Walk-a-thon'** will be held Saturday, September 21, 2024. Everyone who could come and join the walk, possibly obtaining sponsors, was encouraged to attend. Information was found on the organization's website.
- For Sunday evening, October 27, 2024, a **Reformation Hymn Sing**, is being organized for, at Faith Lutheran (Preston Ave.) This evening event will be held for all across congregations. An offering towards the ministry and work of LuMinHoS will be invited.
- As 2025 is the 45th Anniversary for LuMinHoS, tentative plans have begun to organize a **Fall LuMinHoS Gala** event. For this celebration an initial booking has been made at the Western Development Museum.

No Further business was brought forward.

11. Motion to Adjourn: *(time: 8:25 p.m.)*

M/S—A. Olson/M. Wagner, *that the meeting be adjourned with thanks to all who attended.* **C.**

12. Closing Prayer:

Chaplain Richard Engel was asked to lead in offering a closing prayer.

Minutes taken by: Rik Cherland, acting recording secretary