

**2022-2023 LuMinHoS Annual General Meeting Minutes**  
**September 10, 2023, 7:00 p.m.**  
**Meeting at Good Shepherd Lutheran Church**

1. **Call to Order** – Chairperson Gord Martens called the Annual General Meeting to order at 7:10 p.m. with a quorum present.
2. **Opening Devotions** – Pastor Engel opened the meeting with devotions and prayer.
3. **Agenda** – The agenda was reviewed and approved for the meeting, amended as follows:
  - a) Adding a new agenda item 7.2 as follows: “Whereas LuMinHoS (the Organization”) is required to file financial statements with the Information Services Corporation of Saskatchewan annually, and the Organization had revenues of less than \$500,000 in the previous fiscal year, the members hereby pass a resolution to waive the requirement for the Organization to have the fiscal year March 31, 2024 financial statements audited, in favour of having a review engagement prepared”.
  - b) Changing the former agenda item 7.2 to item 7.3, then amending it to read “Motion to appoint Cheryl Woloschuk CPA to conduct the review engagement for the fiscal year March 31, 2024 financial statements”.
4. **Approval of Minutes of 2021-2022 AGM Minutes** – MSC the AGM minutes of June 26, 2022 be approved as distributed.
5. **Review of Reports** (the reports were distributed with the email invitation, available on the website prior to the meeting and in printed form at the meeting.)
  - 5.1 **President** – presented by Gord Martens in the format of his written report. He expressed thanks to Pastor Engel, the cover chaplains, and all of the volunteers who support LuMinHoS including Board members, committee members, congregation reps and prayer partners.
  - 5.2 **Chaplain** – Pastor Engel presented his report and answered questions.
  - 5.3 **Committees of the Board**
    - 5.3.1 Executive Committee – presented by Gord Martens in the form of his written report.
    - 5.3.2 Governance Committee – presented by Gord Martens in the form of his written report.

MSC to thank Alan Hjelte for his work with the governance committee.

5.3.3 Finance Committee – an oral report was given by Dan Hagen.

Legislative changes mid-year now require LuMinHoS to engage a Certified Public Accountant to conduct its year end review. Cheryl Woloschuk CPA was hired, and Marilyn Johnson of MG Accounting then accepted the position of Finance Manager upon the retirement of Monica Johnson.

Software changes were required following the engagement of Marilyn Johnson, and through her office, LuMinHoS has now subscribed to the TelPay system for online payments.

## **6. Volunteer Management Team**

6.1.1 VMT Report – no meetings have been held.

6.1.2 Visitation Committee – presented by Pastor Grundahl in the form of his written report.

6.1.3 Communication Committee – presented by Brenda Jensen in the form of her written report.

6.1.4 Resource Development Committee – there have been no meetings.

6.1.5 Events Committee – presented by Renate Bishopp in the form of her written report. The 2023 Walkathon will be held September 16, and a further fundraiser is planned for October.

MSC that the reports be accepted as presented.

## **7. Financial Review for 2022/2023**

7.1 The Financial Statement for the year ended March 31, 2023 was presented by Cheryl Woloschuk CPA

MSC to approve the Financial Statement of Cheryl Woloschuk CPA Prof. Corp. dated July 24, 2023, for the LuMinHoS fiscal year ended March 31, 2023.

7.2 Waiver of Audit Requirement

MSC: Whereas LuMinHoS (the Organization”) is required to file financial statements with the Information Services Corporation of Saskatchewan annually, and the Organization had revenues of less than \$500,000 in the previous fiscal year, the members hereby pass a resolution to waive the requirement for the Organization to have the

fiscal year March 31, 2024 financial statements audited, in favour of having a review engagement prepared.

7.3 Motion to Appoint Financial Review for 2023-2024

MSC to appoint Cheryl Woloschuk CPA to conduct the review engagement for the fiscal year March 31, 2024 financial statements.

**8. Budget** – The proposed budget for 2023-2024 was presented by Dan Hagen.

MSC that the budget for 2023-2024 be approved as presented.

**9. Nominations Committee Report** – presented by Pastor Grundahl.

There was 1 one-year position and 5 two-year positions open, for which the Nominations Committee presented the following nominees, with their consent:

**Ami Johnson** – through to the 2024 AGM - 1/2 term  
**Rik Cherland** – through to the 2025 AGM - 1<sup>st</sup> term  
**Coralie Geving** – through to the 2025 AGM - 4<sup>th</sup> term  
**Larry Mikulcik** – through to the 2025 AGM - 1<sup>st</sup> term  
**Earl Nostbakken** – through to the 2025 AGM - 1<sup>st</sup> term  
**Mary Ann Nostbakken** – through to the 2025 AGM - 1<sup>st</sup> term

There were no nominations from the floor.

**9.1 Election of Board Members** – conducted by Gord Martens

MSC that the nominated members become members of the Board of Directors.

The continuing LuMinHoS Board members, are:

**Hugh Farmer** – through to the 2024 AGM – 2<sup>nd</sup> term  
**Darin Felstrom** – through to the 2024 AGM – 4<sup>th</sup> term  
**Gord Martens** – through to the 2024 AGM – 4<sup>th</sup> term  
**Murray Wagner** – through to the 2024 AGM – 2<sup>nd</sup> term

**9.2 Nominations Committee** – the committee presented the names of **Renate Bishopp** as a member at large, and **Pastor Grundahl**, from the VMT to serve until the 2024 AGM.

MSC that the two nominated be elected to the Nominations Committee.

The BOD will appoint two further persons to the Nominations Committee, and the President of the BOD will name the person to call the

first meeting of the Nominations Committee.

**10. Other Business:**

There was no further business.

**11. Adjournment** at 8:45 p.m.

**12. Closing Prayer**

Minutes taken by  
Coralie Geving, Secretary to the Board