

## **LuMinHoS Congregational Representatives**

Congregational Representatives (Reps) is a ministry of LuMinHoS to enhance communication between Lutheran congregations and the ministry of LuMinHoS.

*VMT Approved, April 20, 2015*

*Communications Team approved changes, February 1, 2023*

Note: The following is an excerpt for this document describing the Tasks and Expectations of Congregational Reps:

### **A. Tasks of LuMinHoS Reps in Congregations**

1. Congregational Reps receive a copy of public information regarding LuMinHoS efforts/requests which are sent to the leadership (Pastor, Office Secretary and/or Chairperson) of their congregation.
2. Congregational Reps are then asked to be alert to note how that information is made known in their congregation, either through verbal or written means.
3. If the information does not appear, the Congregational Rep inquires about it with their congregational leadership.
4. If necessary, the Congregational Rep makes a personal announcement of that LuMinHoS effort at public worship times or other appropriate times.
5. The Congregational Rep informs the LuMinHoS Rep Coordinator of any concerns in their sphere, such as a conflict of dates with local activities which impinge on LuMinHoS efforts, etc.
6. Other assistance, as agreed, such as handling ticket-sales for LuMinHoS events.

### **B. Expectations of LuMinHoS Congregational Reps**

1. Be willing to serve in this capacity for a two-year term, normally renewable in odd-numbered years, beginning July 1.
2. Be responsible to the LuMinHoS Rep Coordinator.
3. Be open in communication with his/her local congregation and leadership.