



# LuMinHoS

Lutheran Ministry in Hospitals of Saskatoon

## **BULLETIN OF REPORTS FOR 2021-2022**

**Annual General Meeting**

**7:00pm June 26, 2022**

**At Redeemer Lutheran Church**

**812 Preston Ave Saskatoon**

### **Mission Statement**

LuMinHoS is a ministry of spiritual care sharing the gospel of Jesus Christ with Lutheran patients and their families in Saskatoon hospitals.

## **Vision Statement**

LuMinHoS will present the comfort of Christ to all Lutheran patients admitted to Saskatoon hospitals.



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# 2021-2022 LUMINHOS ANNUAL GENERAL MEETING AGENDA

June 26, 7:00 p.m. via Zoom

1. Call to Order, Welcome and Introductions Chairperson Gord Martens
2. Opening Devotions
3. Approval of Agenda
4. Approval of Minutes of 2019-2020 AGM Minutes
5. Review of Reports
  - 5.1. President Gord Martens
  - 5.2. Chaplain Pastor Richard Engel
  - 5.3. Committees of the Board
    - 5.3.1. Governance Committee Coralie Geving
    - 5.3.2. Finance Committee Gord Martens
6. Volunteer Management Team
  - 6.1. VMT Report
  - 6.2. Visitation Committee Pastor Allan Grundahl
  - 6.3. Communications Committee Brenda Jensen
  - 6.4. Resource Development Committee
  - 6.5. Events Committee Renate Bishopp

*Motion to receive the reports as presented.*
7. Financial Review for 2020/2021 Dan Hagen
  - 7.1. Review of Statement from Reviewer Marilyn J. Johnson

*Motion to approve the financial review to March 31, 2022, as prepared by Marilyn J. Johnson.*
  - 7.2. Appointment of Financial Reviewer for 2022/2023 Fiscal Year

*Motion to appoint Marilyn J. Johnson of MG Accounting & Office Services to conduct the Review of the financial records and issue an unaudited review report for the year ending March 2023.*
8. Budget – Review the Proposed Budget for 2022/2023 Dan Hagen

*Motion to approve the budget for 2022/2023.*
9. Nominations Committee Report Pastor Allan Grundahl
  - 9.1. Election of Board Members Gord Martens
10. Other Business:
  - 10.1. Upcoming Events – Walk-a-thon – Sat., Sept 17, 2022

11. Adjournment
12. Closing Prayer

Gord Martens

#### 4. APPROVAL OF 2020-2021 AGM MINUTES

**2020-2021 LuMinHoS Annual General Meeting Minutes  
June 27, 2021, 7:00 p.m.  
Meeting Online on Zoom**

1. **Call to Order** – Chairperson Gord Martens called the Annual General Meeting to order at 7:03 p.m. with a quorum being present online through the Zoom platform.
2. **Opening Devotions** – Chaplain Engel opened the meeting with devotions and prayer based on Mark 5:25-32.
3. **Agenda** – The agenda was reviewed and approved for the meeting.
4. **Approval of Minutes of 2019-2020 AGM Minutes** – MSC the AGM minutes of August 30, 2020 be approved as distributed.
5. **Review of Reports** (the reports were distributed with the Zoom invitation, and available on the website prior to the meeting)
  - 5.1 **President** – presented by Gord Martens who reviewed the written report.
  - 5.2 **Chaplain** – Pastor Engel presented his report and highlighted recent changes in hospital procedures. Gord Martens and Pastor Grundahl extended appreciation to Pastor Engel and relayed thanks from patients for his work in the hospitals during Covid.
  - 5.3 **Committees of the Board**
    - 5.3.1 **Governance Committee** – presented by Coralie Geving.
    - 5.3.2 **Finance Committee** – presented by Dan Hagen. Thanks were extended to Monica Johnson and Lavina Carter for their assistance to the committee.
6. **Volunteer Management Team**
  - 6.1.1 **VMT Report** – there was no VMT report.
  - 6.1.2 **Visitation Committee** – Pastor Grundahl referred to his report and commented generally on the need to recruit additional supply chaplains and layperson/visitors in anticipation of the loosening of Covid restrictions.
  - 6.1.3 **Communication Committee** – presented by Brenda Jensen.
  - 6.1.4 **Resource Development Committee** – there was no RDC report.
  - 6.1.5 **Event Committee** – presented by Pastor Dickson. The Willowdale

scheduled this year for September 18<sup>th</sup>.

MSC that the reports be accepted as presented.

## **7. Financial Review for 2020/2021**

### **7.1 Review of Financial Statement of Marilyn J Johnson**

MSC to approve the Financial Statement of Marilyn J Johnson dated June 4, 2021 for the LuMinHoS fiscal year ended March 31, 2021.

### **7.2 Waiver of Audit Requirement**

MSC to waive the requirement of an audit, and further to accept an unaudited financial review for the year ended March 31, 2021.

### **7.3 Motion to Appoint Financial Review for 2021-2022**

MSC to appoint Marilyn J Johnson of MG Accounting & Office Services to conduct a review of the financial records, and to issue an unaudited financial review for the year ending March 31, 2022.

**8. Budget** – the proposed budget for 2021-2022 was presented by Dan Hagen  
MSC that the budget for 2021-2022 be approved as presented.

## **9. Nominations Committee Report** – presented by Pastor Grundahl.

There were 5 two-year positions open, for which the Nominations Committee presented the following nominees, with their consent:

**Renate Bishopp** – through to the 2023 AGM – 7<sup>th</sup> term

**Coralie Geving** – through to the 2023 AGM – 3<sup>rd</sup> term

**Dan Hagen** – through to the 2023 AGM – 3<sup>rd</sup> term

**Del Mengerling** – through to the 2023 AGM – 2<sup>nd</sup> term

**Sylvia Unrau** – through to the 2023 AGM – 2<sup>nd</sup> term

There were no nominations from the floor.

### **9.1 Election of Board Members** – conducted by Gord Martens

MSC that the nominated members become members of the Board of Directors.

The continuing LuMinHoS Board members, are:

**Renate Bishopp** – through to the 2023 AGM – 7<sup>th</sup> term

**Coralie Geving** – through to the 2023 AGM – 3<sup>rd</sup> term  
**Dan Hagen** – through to the 2023 AGM – 3<sup>rd</sup> term  
**Del Mengerling** – through to the 2023 AGM – 2<sup>nd</sup> term  
**Sylvia Unrau** – through to the 2023 AGM – 2<sup>nd</sup> term

- 9.2 Nominations Committee** – the committee presented the names of **Renate Bishopp, Pastor Grundahl** and **Nora Peterson** to serve until the 2022 AGM.

MSC that the three nominated be elected to the Nominations Committee.

The BOD will appoint a further member to the committee and the chairperson for the Committee.

**10. Other Business:**

Dennis Kendall suggested LuMinHoS prepare a policy as to its vaccination requirements for LuMinHoS visitors to hospitals in anticipation of the further loosening of pandemic restrictions and further that LuMinHoS assist its representatives in obtaining Covid vaccinations.

- 11. Adjournment** at 8:10 p.m.

- 12. Closing Prayer** - was by Gord Martens

Minutes taken by  
Coralie Geving, Secretary to the Board

## 5. REVIEW OF REPORTS

### 5.1 CHAIR REPORT

*Thoughts from the chair June 2022*

#### Mission Statement

**LuMinHoS is a ministry of spiritual care sharing the gospel of Jesus Christ with Lutheran patients and their families in Saskatoon hospitals.**

***Praise be to the God and Father of our Lord Jesus Christ, the Father of compassion and the God of all comfort, who comforts us in all our troubles, so that we can comfort those in any trouble with the comfort we ourselves receive from God*** . 2 Cor. 1:3-4

The ministry of LuMinHoS is feet on the ground at the bedside of Lutherans who are in Saskatoon hospitals, many suffering with life threatening illness. It is a time in life when people are often forced to face their own mortality. Despite faith throughout their lives, this period can be stressful and raise fears and questions. Our Chaplain brings to the bedside of these children of God the reassurance that the promises of our Lord and Savior Jesus Christ are steadfast and reliable. God's word, steadfast since the beginning, offers us so many examples that when God makes a promise He will not renege in our hour of need. We are all comforted by the forgiveness of our sins through our baptism and we are reminded every time we spend time reading God's word, that He loves us with a love that only a holy and righteous God could extend through the sacrifice of His only innocent Son by way of the cross.

This is where Chaplain Richard comes sharing God's word and prayer to these suffering individuals. The assurance that God's love is right there in the hospital room no matter the situation. This sharing of the Word helps not only those in the hospital bed, but also those family members that may be present. End of life is a sad time, however in our sadness we celebrate the new life we inherit through Jesus.

These past two years have been especially trying for those hospitalized as they were there alone without the support of friends or family. Through this time God opened doors for our Chaplain to continue to minister to both the sick and the lonely. God has been so faithful throughout this time, both in opening doors of opportunity and also in the continuing support from you, our faithful donors.

We humbly ask that you continue to remember our ministry in your prayers. Remember Chaplain Richard, the volunteers and those needing spiritual support and encouragement. Without your support, both in prayer and in faithful giving we cannot bring the peace of Jesus to the bedsides of Lutherans in hospitals.

As we look forward to another year, another new board of directors, we are excited at the opportunities we have in Saskatoon, and also in the rest of Saskatchewan.

May God richly bless each one of you.

Blessings,

Gord Martens, Chair



## **5.2 CHAPLAIN'S REPORT *for the 2022 Annual General Meeting***

April 1, 2021 – March 31, 2022

***“How does God’s love abide in anyone who has the world’s goods and sees a brother or sister in need and yet refuses help? Little children, let us love, not in word or speech, but in truth and action.” – 1 John 3:17-18***

### **Continued Ministry Through a Pandemic**

Although we are still in the midst of a pandemic, it would be short-sighted to exclaim that nothing has really changed in the last year. Things have. We’ve gained more knowledge about the virus and can better navigate through this unprecedented time. In the 2021-22 fiscal year, Saskatoon hospitals and health care facilities worked through the third, fourth, and fifth waves of COVID-19. Consistent and chaplain’s visits to the Dubé Mental Health Center (at the Royal University Hospital) affirm COVID fatigue contributes to deteriorating mental health for many Saskatchewan residents. Chaplain visits to hospital patients in isolation have also become commonplace. Donning and doffing protective equipment is just par for the course now. As God’s people, we are learning how to safely resume certain activities, and, learning to resume life with an awareness and commitment of keeping each other safe.

### **Some Highlighted Chaplain’s Activities**

- April 18 and June 8, 2021: Assisted with the hospital service led virtually by Spoken Word Ministries (Rock of Ages Lutheran, Saskatoon)
- April 2021: Completed LuMinHoS article for submission/publication in Lutheran magazines/newsletters. Published in Canada Lutheran (ELCIC) in December 2021. Portions of the article and/or photos may be featured in upcoming ELCIC materials.
- June 16, September 8, and March 29, 2022: Chaplain’s meetings & lunch
- September 18, 2021: Participation in LuMinHoS walk-a-thon fundraiser
- December 20-24, 2021: Wore Christmas suit with clerics to spread Christmas cheer.

### **Synodical Commitments**

- June 4-5, 2021: Virtual attendance at the ELCIC Saskatchewan Synod Convention.
- September 28-30: Virtually attended ELCIC Saskatchewan Synod Leadership Gathering.

### **Invitation to Chaplain to Present LuMinHoS in a Congregation**

- June 27, 2021: Rock of Ages Lutheran Church (Lutheran Brethren)
- October 24, 2021: Redeemer Lutheran Church (ELCIC)
- January 23, 2022: Messiah Lutheran Church, Prince Albert (Virtually attended, ELCIC)

### **Wider Church Work**

- November 4, 2021: Led a Stephen Minister’s training module at Redeemer Lutheran Church (ELCIC)

**Clinical Pastoral Education – Second Unit**

- September 13, 2021 – March 10, 2022: Clinical Pastoral Education course at St. Paul’s hospital begins and concludes, adding a necessary second unit of this education to my experience. It included 200 class hours and 200 clinical (patient visiting) hours.

*It is with deep gratitude and appreciation that I say, “thank you” to LuMinHoS and Rev. Michael Diegel for the support I received while I was taking Clinical Pastoral Education*

**City Hospital Worship/Continued Pausing of Volunteer Services**

- June/August/October 2021: Meetings with Chaplains and Health Authority regarding resumption of City hospital worship and resumption of Volunteer services (still pending). In March 2022, the Protestant chaplains undertook the resumption of worship services on their own, citing we could wait no longer for SHA to allow our worship volunteers back into hospitals to provide worship. Services resumed in April 2022.

<b>Totals</b>	<u>Patients</u>	<u>Family</u>			
<b>Visits:</b>	1419	397			
	These totals include: <u>Referrals</u> <u>Emerg Calls</u> <u>Funerals</u> <u>Baptisms</u>				
			117	28	8      3

Please note that, had my report last year been for a full year, this report would show a marked decrease in the number of visits made. *This is due to the Clinical Pastoral Education course I took from September 13, 2021 to March 10, 2022.* A total of 15 holidays were taken during this fiscal year. Several sick days were observed due to covid precautions and illness during the year.

**Concluding Thoughts**

I continue to post (more or less) regularly to our Facebook page. This helps to keep LuMinHoS in subscribers’ newsfeeds. I continue to invite pastors/congregational members to ‘like’ our page. In addition to resuming chapel services, visits to Parkridge center have (finally) resumed.

Last, but not least, to all our board and committee members, and volunteers, thank you for your work with LuMinHoS. Even, in this time of pandemic! Please, continue to hold me and this ministry in your prayers. Finally, thank you to our board chair, Gord Martens, for the breakfast meetings. Your support and prayers mean so much!

In Christ,

Rev. Richard Engel, B.A., M. Div., Hospital Chaplain,  
Lutheran Ministry in Hospitals of Saskatoon – LuMinHoS

## **5.3. REPORTS - COMMITTEES OF THE BOARD**

### **5.3.1. Governance Committee**

The Governance Committee is presently without a chairperson and the committee has not met.

### **5.3.2. Finance Committee Report**

Greetings to all of you.

The LuMinHoS finance committee is comprised of the following members: Coralie Geiving, Joan Meyer, Gord Martens, Ron Litzenberger, John Riggs, Dan Hagen.

As a refresher I thought it might be good to share the finance committee responsibilities with the AGM. These include:

- Providing guidelines and managing how money is spent to ensure goals and objectives are met.
- Preparing and recommending annual budgets to the board.
- Recommending policies to the board regarding financial matters, including budgeting, investments, insurance, and compensation,
- Ensuring that monthly financial statements are prepared for presentation to the board.
- Preparing reports regarding finance, budgets, and investments, keeping the Board informed of any financial concerns.

While we have been blessed by the generosity of our donors, the proposed budget for this year reflects an anticipated tightening in our revenues and will require careful oversight of our expenses. As always, we continue to trust and pray for God's provision and leading for this ministry. Please review the proposed budget included in this report.

Marilyn Johnson of MG Accounting and Office Services has completed a review of LuMinHoS financial statements. These statements are included in this report for your review.

As in previous years we are recommending the AGM approve the following motions:

- That the AGM agree to wave the ISC (Information Services Corporation) requirement for an audit of the LuMinHoS financial statements for the year ended March 31<sup>st</sup>, 2022.
- That the AGM appoint Marilyn Johnson of MG Accounting and Office Services to conduct the review of LuMinHoS financial records and issue an audited review for the year ending March 31<sup>st</sup>, 2023.

Respectfully submitted by Dan Hagen, Treasurer

## 6. REPORTS -

### 6.1. Volunteer Management Team

No report

### 6.2. Visitation Committee

**"...and you visited me." (Matthew 25:36)**

There's no better scripture verse for the Visitation Team of LuMinHoS. Visiting all Lutheran patients in Saskatoon hospitals continues to be where our LuMinHoS ministry 'hits the road'. Sharing the Light of the Gospel through friendly presence, listening, and voicing the Faith is the heart of this ministry...to present the comfort of Christ to all Lutheran patients in Saskatoon hospitals and their families.

**Rev. Richard Engel**, as our LuMinHoS Hospital Chaplain, has experienced a tumultuous year with the persistence of **the COVID-19 pandemic** and some illness, both in his work and personally, along with our LuMinHoS requirement to take advanced CPE training (Clinical Pastoral Education) to enhance his working skills. Yet he has consistently posted very positive and impressive monthly reports of his work.

Furthermore, **Lay Visitors** have not been able to do any visiting to assist our Chaplain! But Pastor Richard has still made an amazing number of visits with patients, families, and staff, besides making many referrals! Several families and relatives have told me how much they have appreciated his prompt and appropriate attention to their loved ones in the hospital!

Because of all these restrictions, there have been **no efforts made to secure new Lay Visitors** - nor have there been gatherings such as **"Info Time" sessions**, to acquaint prospective visitors with this ministry. Likewise, there have been no **"Visitor Venue" gatherings** either - to help current visitors handle their visiting experiences better.

The LuMinHoS Visitation Team also arranges for **Cover Chaplains** during times when Pastor Richard needs to be away. Such persons now must be approved by the Saskatchewan Health Region. As a result, we have only 3 Cover Chaplains available - and only when they have free time. **It would be so helpful if there could be a few more.**

Since the death of **Lorence Peterson** on our Visitation Team, as the one who collected the statistical information of this important ministry, when visitors provided that information, I thank God that **Sylvia Unrau** has joined the Visitation Team and has now begun to take on those responsibilities.

Thanks so much for the prayers, support and cooperation from all involved with LuMinHoS hospital visiting.

Visiting in hospitals is a marvelous experience - and a very practical way to serve for many folks. If you have an interest, please contact me.

Thanks be to God for the privilege of serving!

+ Allan Grundahl, LuMinHoS Visitation Team Chair

306 220-9878 (leave a message if necessary) - [allangrundahl@gmail.com](mailto:allangrundahl@gmail.com)

## 6.3. Communications Committee

### Communications Committee

The Communications Committee uses various communication channels to profile the organization and build understanding of LuMinHoS. We also provide support for others working on behalf of LuMinHoS.

During this past year we met three times online via Zoom. Rhonda Gore-Billard replaced Renate Bishopp on our committee when Rhonda assumed the role of Chair of the Events Committee. We thank Renate for her invaluable service. Other faithful team members include Elaine Akre, Pastor Allan Grundahl, Elaine Leite and Yvonne Rowe. We also acknowledge the significant contributions of Administrative Assistant Joan Meyer and Database Administrator Lavina Carter.

The LuMinHoS **website** was regularly updated by Elaine Leite. Home Page “What’s New” links take viewers to the latest newsletter or other items. The Events Page and Prayer Petitions were kept current. New information is posted to our **Facebook** page which is also regularly utilized by Chaplain Richard.

Three editions of our newsletter, **The Caregiver**, were coordinated by Elaine Akre in the past year. These are typically emailed to supporters who have provided their email to us. Paper copies are mailed to others. The paper envelopes were stuffed and prepared by committee members who took them home since it was often inadvisable to gather with our former mailout volunteers due to the ongoing COVID-19 pandemic. We gratefully use the ELCIC Synod Office postage meter and reimburse them for the cost.

**Email greetings** were utilized to keep in touch with our supporters. A greeting from Board Chair Gord Martens was sent at Christmas to our supporters for whom we have email addresses. A Christmas greetings poster designed by the Events Committee was also emailed to congregations as well as posted to the website and Facebook. These communications were intended as a reminder of our ministry despite the pandemic continuing to hamper LuMinHoS’ ability to host in-person events.

The **Pamphlets** our chaplain hands out to patients--outlining LuMinHoS information and devotional material--were slightly modified this year based on input from Chaplain Richard. The **PowerPoint Presentation and the Display Board** were not used this year but are available for future events.

Chaplain Richard (with input from Pastor Allan Grundahl and Board Chair Gord Martens) wrote an article entitled “Ministry in Saskatoon Hospitals”. This was featured in the December 2021 edition of the **Canada Lutheran** magazine.

The **Saskatoon Lutheran Directory** is a service for clergy and churches updated and emailed four times this past year by Pastor Allan Grundahl.

Pastor Allan Grundahl is the coordinator who oversees communication with pastors and our LuMinHoS congregational **Representatives**. There is currently an opening for a congregational rep at Augustana.

We look forward to continued and increased opportunities to highlight and support the ministry of LuMinHoS as we share the vision of presenting the comfort of Christ to hospitalized Lutherans in Saskatoon.

Respectfully submitted,  
Brenda Jensen

#### **6.4. Resource Development Committee**

No report

#### **6.5. Events Committee**

The committee regrets that no wonderful fundraising ideas were put into place this past since we were still in the grip of COVID.

- A Valentine's Day greeting card with words of encouragement was prepared and distributed by Chaplain Richard.
- September featured the Annual Walk from bridge to bridge. There were fewer participants in the walk, physically or virtually.
- A couple pieces of art were made available as a fund raiser, for auction via our website. There were no bids.
- September 17, 2022 is again set aside for the Annual Walk, reversing the route between the bridges and possibly organizing a shorter walk for people with mobility issues.
- A smaller event like a Coffee Party or a Tea is being explored by the committee.

The committee feels strongly that it is time to connect with our donor base in person. Details will be published if in deed we'll be able to arrange some kind of gathering, in a safe manner. Implore God to make it happen for the sake of the people in hospitals in Saskatoon. We thank our Chaplain for working with us!

For Chair Rhonda Gore Billiard

Renate Bishopp

## **FINANCIAL REVIEW FOR 2019/2020**

### **7.1 Review of Statement from Reviewer Marilyn J. Johnson**

**LUTHERAN CARE SOCIETY  
OF SASKATOON INC.**

**(O/A LuMinHos,  
Lutheran Ministry in Hospitals of Saskatoon)**

**Financial Statements  
For the Year Ended March 31, 2022**

**MARILYN J. JOHNSON**  
**MG ACCOUNTING & OFFICE SERVICES**

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May 26, 2022

**INDEPENDENT REVIEW REPORT**

To the Members of  
Lutheran Care Society of Saskatoon Inc.  
(O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon)

I have reviewed the accounting records for Lutheran Care Society of Saskatoon Inc. (O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon) for the year ended March 31, 2022. Based on this review and discussions, I believe there are no material misstatements or undisclosed amounts in the balance sheet as at March 31, 2022, and the statement of operations for the year then ended. This statement does not constitute an audit or professional opinion on the financial records or financial statements.



Marilyn J. Johnson

MG ACCOUNTING & OFFICE SERVICES



**LUTHERAN CARE SOCIETY OF SASKATOON INC.**  
**O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon**  
**Balance Sheet**  
**March 31, 2022**

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Chequing Account	57,261	58,735
Savings Account	3,567	3,559
Wage Subsidy Payments Receivable	0	6,822
GST Receivable	88	80
	<hr/>	<hr/>
Total Current Assets	60,915	69,196
<b>Long-Term Investments</b> (note 3)	131,192	30,876
	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<u>192,107</u>	<u>100,072</u>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
Accrued Liabilities	1,000	1,200
Deferred Revenue	80,200	3,386
Accounts Payable	2,059	2,742
Employee Deductions Payable	781	1,573
	<hr/>	<hr/>
<b>Total Liabilities</b>	84,040	8,900
<b>Retained Earnings</b>		
Retained Earnings - Previous Year	91,172	86,260
Current Earnings	16,896	4,912
	<hr/>	<hr/>
<b>Total Retained Earnings</b>	108,067	91,172
	<hr/>	<hr/>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u>192,107</u>	<u>100,072</u>

ON BEHALF OF THE BOARD

\_\_\_\_\_  
*Director*

\_\_\_\_\_  
*Director*

**LUTHERAN CARE SOCIETY OF SASKATOON INC.**  
**O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon**  
**Income Statement**  
**For the Year Ended March 31, 2022**

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
Donations - receipted	36,648	41,986
Congregation and Synod	17,991	20,817
Fundraising	4,150	5,855
Donations - non-receipted	25,429	1,333
Bequests, Planned Giving	18,722	0
Wage Subsidy Programs	14,662	25,774
Interest Revenue	323	425
	117,925	96,190
<b>TOTAL REVENUE</b>		
<b>EXPENSE</b>		
Wages and Benefits	86,548	80,739
Office and Administration	6,744	4,920
Rentals	1,800	2,400
Caregiver - Newsletter	1,670	1,307
Accounting and Legal	835	1,085
Travel	708	328
Fundraising Expense	303	322
Website Development	0	140
Supply Chaplain	2,323	38
Conferences and Conventions	97	0
	101,029	91,278
<b>TOTAL EXPENSE</b>		
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	16,896	4,912

**Lutheran Care Society of Saskatoon Inc.**  
**(O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon)**  
**Notes to Financial Statements**  
**For the Year Ended March 31, 2022**

**1. The Organization**

Lutheran Care Society of Saskatoon Inc. (O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon) ("the organization") was incorporated on September 23, 1980 as a non-profit organization under the Non-Profit Corporations Act of Saskatchewan. The organization offers visitation to patients and their families in Saskatoon Hospitals by a chaplain and trained volunteers, providing spiritual care and counselling. It is a charitable organization and is exempt from taxes according to the Income Tax Act (Canada).

**2. Basis of Preparation**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

**3. Significant Accounting Policies**

Revenue recognition

Income, including grants and donations, is included in revenue when received and are considered receivable. The organization follows the Restricted Fund method.

Investments

Investments are reported at fair market value. The long-term investments are composed of the following:

- 1) A 4-Year GIC, which matures Jan 2024, with interest rate of 1.9%;
- 2) A 1-Year Flex Term, which matures Jun 2022, with interest rate of 0.35%;
- 3) A 1-Year Flex Term, which matures Oct 2022, with interest rate of 0.35%;
- 4) A 1-Year GIC, which matures Dec 2022, with interest rate of 0.75%;
- 5) A 2-Year GIC, which matures Dec 2023, with interest rate of 1.1%; and
- 6) A GIC, which matures Dec 2024, with interest rate of 2%.

Credit risk is not considered to be material since these investments are held at a Canadian Schedule A Chartered Bank.

**4. Deferred Income**

Deferred income represents amounts allocated for the After-Discharge Spiritual Care Support Project and a portion of a large anonymous donation that is being recognized over a 5-year period. During the 2020-2021 fiscal year, there was no activity in the After-Discharge Spiritual Care Support Project, and the remaining amount is \$3,386 for this project. Of the anonymous donation of \$96,017, a 1/5 portion of \$19,203 was recognized in the current year, leaving a balance of \$76,814 in this deferral.

## 8. BUDGET – PROPOSED BUDGET 2020 - 2021

		<b>LUMINHOS</b>						
		<b>Statement of Income and Expenditures</b>						
		Accounts	2022/23	2021/22	Budget	2021/22	2020/21	
			Annual	Annual	Used	Apr '21 - Mar 22	Apr '20 - Mar 21	
			Budget	Budget	YTD	Actual	Actual	
<b>REVENUE</b>	<b>4010</b>	4010 · Donations - Anonymous	19,215			19,203.43	- 67.38	
	<b>4020</b>	4020 · Donations - Individuals	28,500	23,000	118%	27,095.70	20,752.17	
	<b>4030</b>	4030 · Donations - Memorials/Honours	14,000	9,000	149%	13,377.70	9,408.86	
	<b>4040</b>	4040 · Donations - Congregations	18,000	20,000	76%	15,225.20	18,190.37	
	<b>4050</b>	4050 · Donations - Women's Groups	2,500	1,500	160%	2,400.00	1,400.00	
		Businesses	1,500	1,500	0%			
	<b>4070</b>	4070 · Received from Synods	3,000	3,000	92%	2,766.07	2,626.68	
	<b>4080</b>	4080 · Donations from Fundraising	15,000	20,000	21%	4,150.00	17,680.00	
	<b>4200</b>	4200 · Other Income	0	6,000	244%	14,661.62	25,774.36	
	<b>4375</b>	4375 · Bequests, Planned Giving	10,000	1,000	1872%	18,722.00	-	
	<b>4440</b>	4440 · Interest Income	500	500	65%	322.79	424.92	
		Follow-up Grant	3,385	0				
		Bequest transfer	0	19,200	0%			
		<b>TOTAL REVENUE</b>	<b>115,600</b>	<b>104,700</b>	<b>113%</b>	<b>117,924.51</b>	<b>96,189.98</b>	
<b>EXPENSES</b>								
<b>Chaplain</b>	<b>5410</b>	5410 · Wages and Salaries	70,426	69,045	100%	69,045.00	60,944.79	
		Follow-up ministry wages	3,385	-				
	<b>5420</b>	5420 · EI Expense	1,335	1,245	101%	1,252.80	1,347.83	
	<b>5430</b>	5430 · CPP Expense	3,500	3,166	79%	2,490.05	2,902.99	
	<b>5470</b>	5470 · Employee Benefits Expense	13,920	11,600	119%	13,760.28	15,543.59	
	<b>5480</b>	5480 · Travel Expense	750	700	101%	708.42	327.81	
		<b>Total Chaplain Expense</b>	<b>93,316</b>	<b>85,756</b>	<b>102%</b>	<b>87,256.55</b>	<b>81,067.01</b>	
<b>Gen/Admin</b>		Administration		150	0%			
	<b>5450</b>	5450 · Database Administrator	1,500	1,800	81%	1,455.00	1,545.00	
	<b>5610</b>	5610 · Accounting & Corporate Expense	4,015	1,200	70%	835.00	1,085.00	
	<b>5640</b>	5640 · Conference/Convention Expense	100	-		97.26	-	
	<b>5630</b>	5630 · Caregiver Newsletter Cost	2,000	2,000	84%	1,670.30	1,307.25	
	<b>5700</b>	5700 · Office Supplies Expense	1,000	1,500	2%	26.80	259.16	
	<b>5485</b>	5485 · Telephone Expense	1,500	1,200	145%	1,742.31	1,856.10	
	<b>5690</b>	5690 · Interest and Bank Charges Exp	100	50	279%	139.40	434.60	
		5691 · Payment Processing Fees	125			115.76	133.94	
	<b>5745</b>	5745 · Postage Expense	1,850	1,000	166%	1,659.59	703.16	
	<b>5460</b>	5460 · Insurance Expense	1,000	500	181%	904.78	-	
	<b>5650</b>	5650 · Fundraising Expense	3,750	5,000	6%	303.49	321.53	
		Volunteer Expense	500	100	0%			
	<b>5415</b>	Supply Chaplain expense	2,000	1,500	155%	2,322.50	37.50	
	<b>5800</b>	5800 · Website Development	-	200	0%	-	139.94	
	<b>5810</b>	5810 · Database and Software Licensing	700	500	137%	683.61	-	
	<b>5743</b>	5743 · Rent Expense	1,800	1,800	100%	1,800.00	2,400.00	
	<b>5655</b>	5655 · Miscellaneous	50	-		16.59	- 11.99	
		<b>Total Gen/Admin Expense</b>	<b>21,990</b>	<b>18,500</b>	<b>74%</b>	<b>13,772.39</b>	<b>10,211.19</b>	
		<b>TOTAL EXPENSES</b>	<b>115,306</b>	<b>104,256</b>	<b>97%</b>	<b>101,028.94</b>	<b>91,278.20</b>	
		<b>SURPLUS/DEFICIT for YEAR</b>	<b>\$294</b>	<b>\$444.00</b>	<b>3805%</b>	<b>\$16,895.57</b>	<b>\$4,911.78</b>	

## 9. NOMINATIONS COMMITTEE – 2022 Report

The LuMinHoS Board currently has 10 members, though the Constitution allows for the Board to be 5 to 12 members. A term is for 2 years. The number of terms which can be served is not limited. A partial term is not considered a full term since the Constitution or Bylaws do not provide any guidance.

This year there are 5 two-year positions open, for which the Nominations Committee presents the following Nominees, with their consent, in alphabetical order:

- **Colette Baker** - through to the 2024 AGM - 1st Term
- **Hugh Farmer** - through to the 2024 AGM - 2nd Term
- **Darin Felstrom** - through to the 2024 AGM - 4th Term
- **Gord Martens** - through to the 2024 AGM - 4th Term
- **Murray Wagner** - through to the 2024 AGM - 2nd Term

Others may be nominated from the AGM floor. Information on the Nominees may be requested from the Nominations Committee at the LuMinHoS AGM meeting.

For your information, continuing LuMinHoS Board Members, in alphabetical order, are:

- **Renate Bishopp** - through to the 2023 AGM – 7th Term
- **Coralie Geving** - through to the 2023 AGM - 3rd Term
- **Dan Hagen** - through to the 2023 AGM - 3rd Term
- **Del Mengerig** - through to the 2023 AGM - 2nd Term (after completing two one-year terms in sequence, by special agreement, amounting to a 1st Term!)
- **Sylvia Unrau** - through to the 2023 AGM - 1st term (after filling out a partial term of the two-year term which was being served by Diana Fast)

Grateful thanks to Rob Tomiyama for his service on the LuMinHoS Board during these last two years!

The Nominations Committee also presents the following names, with their consent, in alphabetical order, as being willing to be the **Nominations Committee** until the 2023 LuMinHoS AGM (the LuMinHoS President is to name one of these nominees to call the first meeting of the Nominations Committee): (Nominations Committee T of R)

- Two Board members required: **Renate Bishopp** and **Darin Felstrom**
- One member from the Volunteer Management Team (VMT): **Allan Grundahl**
- One member at large: **Nora Peterson**

Respectfully submitted,

- + Allan Grundahl, Chair of the LuMinHoS Nominations Committee  
together with Renate Bishopp, Darin Felstrom, and Nora Peterson