



LuMinHoS

Lutheran Ministry in Hospitals of Saskatoon

BULLETIN OF REPORTS FOR 2020-2021

Annual General Meeting

June 27, 2021

via Zoom

Mission Statement

LuMinHoS is a ministry of spiritual care sharing the gospel of Jesus Christ with Lutheran patients and their families in Saskatoon hospitals.

Vision Statement

LuMinHoS will present the comfort of Christ to all Lutheran patients admitted to Saskatoon hospitals.



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2020-2021 LUMINHOS ANNUAL GENERAL MEETING AGENDA

June 27, 7:00 p.m. via Zoom

1. Call to Order, Welcome and Introductions Chairperson Gord Martens
2. Opening Devotions
3. Approval of Agenda
4. Approval of Minutes of 2019-2020 AGM Minutes
5. Review of Reports
- 5.1. President Gord Martens
- 5.2. Chaplain Pastor Richard Engel
- 5.3. Committees of the Board
 - 5.3.1. Governance Committee Coralie Geving
 - 5.3.2. Finance Committee Gord Martens
6. Volunteer Management Team
- 6.1. VMT Report
- 6.2. Visitation Committee Pastor Allan Grundahl
- 6.3. Communications Committee Brenda Jensen
- 6.4. Resource Development Committee
- 6.5. Events Committee Renate Bishopp
 - Motion to receive the reports as presented.*
7. Financial Review for 2020/2021
- 7.1. Review of Statement from Reviewer Marilyn J. Johnson
 - Motion to approve the financial review to March 31, 2020, as prepared by Marilyn J. Johnson.*
- 7.2. *Motion to waive the ISC requirement for an audit of the LuMinHoS financial statements for the year ended March 31st, 2021.*
- 7.3. Appointment of Financial Reviewer for 2021/2022 Fiscal Year
 - Motion to appoint Marilyn J. Johnson of MG Accounting & Office Services to conduct the review of the financial records and issue an unaudited review report for the year ending March 2022*
8. Budget – Review the Proposed Budget for 2021/2022 Dan Hagen
 - Motion to approve the budget for 2021/2022.*
9. Nominations Committee Report Pastor Allan Grundahl
- 9.1. Election of Board Members Gord Martens
10. Other Business:
- 10.1. Upcoming Events – Walk-a-thon – Sat., Sept 18
11. Adjournment
12. Closing Prayer Gord Martens

4. APPROVAL OF 2019-2020 AGM MINUTES

2019-2020 LuMinHoS Annual General Meeting Minutes

August 30, 2020; 7:00 p.m.

Faith Lutheran Church, Saskatoon

Those attending the AGM were:

Del Mengerling	Faith	Joan Meyer	Good Shepherd
Gord Martens	St. Johns, Warman	Renate Bishopp	Faith
Faith Rohrbough	Augustana	Dennis Kendel	Faith
Dan Hagen	Rock of Ages	Hugh Farmer	Redeemer
Angie Farmer	Redeemer	Richard Engel	LuMinHoS
Dennis Serfas	Messiah, P.A.	Al Parker	Hanley
Sylvia Unrau	Hanley	Ron Bestvater	Zion
Elaine Akre	Redeemer	Michael Diegel	Augustana
Brenda Jensen	Resurrection	Allan Grundahl	Zion
Jim Kumar	Augustana	Randy Heide	St. Johns, Warman
Darlene Heide	St. Johns, Warman	Coralie Geving	
Elaine Hesje	Redeemer	Harold Hesje	Redeemer
Allan Hjelte	Grace	Alice Olson	Zion
Peter Knelson	St. Johns, Warman	Murray Wagner	Faith
Diane Davis	Resurrection		

- 1. Call to Order** – Chairperson Gord Martens called the Annual General Meeting to order at 7:10 p.m. He welcomed those attending and had introductions for the 29 present. Gord gave directions for the conduct of the meeting particularly adhering to Covid 19 protocols.
- 2. Opening Devotions** - Pastor Peter Knelson pastor from St. Johns, Warman had opening devotions for the meeting based on Matthew 16:21-28.
- 3. Agenda**- The agenda was reviewed and **MSC** as approved for this meeting.
- 4. Approval of Minutes of 2018-2019 AGM Minutes** – **MSC** the AGM minutes of June 2, 2019 were approved as distributed.
- 5. Review of Reports (the printed reports were in the Bulletin of Reports)**
 - 5.1. President** - presented by Gord Martens who reviewed the written report in the docket.
 - 5.2. Chaplain(s)** – Interim Chaplain, Pastor Michael Diegel & former Chaplain Pastor Ron Bestvater gave reports highlighting the challenges presented in this time of the pandemic COVID 9.

5.3. Committees of the Board

5.3.1. Governance Committee – presented by Allan Hjelte on behalf of the committee.

5.3.2. Finance Committee – presented by Gord Martens on behalf of the committee.

5.3.3. Personnel Committee – presented by Gord Martens on behalf of the committee.

6. Volunteer Management Team

6.1.1. VMT Chair's Report - (there is no chairperson currently)

6.1.2. Visitation Committee - Pastor Allan made a few comments regarding lay visitors not being able to go into the hospitals right now.

6.1.3. Communication Committee - Brenda Jensen highlighted the work of the Communication Committee.

6.1.4. Resource Development Committee – Dennis Kendel has volunteered to serve on this committee.

6.1.5. Events Committee – Renate Bishopp mentioned the Walk-a-thon on Sept 19 and a virtual dinner on Nov 15 via u-tube.

MSC that the reports be accepted as presented.

7. Financial Review for 2019/2020

7.1. Review of Statement from Reviewer Marilyn Grose

MSC to approve the Financial Review to March 31, 2020 as done by Marilyn Grose.

7.2. Appointment of Financial Reviewer for 2020/2021 Fiscal Year

MSC to appoint Marilyn Grose of MG Accounting & Office Services to conduct the Review of the financial records and issue an unaudited review report for the year ending March 2021.

8. Budget – Review the Proposed Budget for 2020/2021 was presented by Dan Hagen.

MSC that the budget for 2020/2021 be approved.

9. Nominations Committee Report - Pastor Allan Grundahl presented the report:

This year there are 5 two-year positions open, for which the Nominations Committee presents the following Nominees, with their consent, in alphabetical order:

For a two-year term:

- **Hugh Farmer** - through to the 2022 AGM - 1st Term
- **Darin Felstrom** - through to the 2022 AGM - 3rd Term
- **Gord Martens** - through to the 2022 AGM -3rd Term
- **Rob Tomiyama** - through to the 2022 AGM - 1st Term
- **Murray Wagner** - through to the 2022 AGM - 1st Term

For a one-year term to complete two two-year terms:

- **Del Mengerig** - through to the 2021 AGM, completing a two-year term for which she originally agreed to serve for one year at last year's AGM! - 1st Term
- **Sylvia Unrau** - through to the 2021 AGM - partial term (to fill out the two-year term served by Diana Fast)

There were no nominations from the AGM floor.

9.1 Election of Board Members conducted by Gord Martens.

MSC that the nominated members become members of the Board of Directors.

Continuing LuMinHoS Board Members, in alphabetical order, are:

- **Renate Bishopp** - through to the 2021 AGM – 6th Term;
- **Coralie Geving** - through to the 2021 AGM - 2nd Term;
- **Dan Hagen** - through to the 2021 AGM - 2nd Term

Nominations Committee until the 2021 LuMinHoS AGM (the LuMinHoS President should name the Chairperson): **Renate Bishopp; Allan Grundahl; Nora Peterson**
(Another Board member for the committee will be appointed by the Board)

MSC that those nominated to the Nominations Committee be elected.

10. Call Committee Report – Gord presented the report on behalf of the committee. He explained the process the committee went through to recommend Pastor Richard Engel to the Board of Directors to be called as Chaplain for LuMinHoS. He gave special thanks to Interim Chaplain Michael Diegel and former Chaplain Ron Bestvater.

11. Other Business:

11.1 Introduction of Chaplain Richard Engel – Gord gave a brief introduction and called on Pastor Richard to give a brief history of his ministry and his family.

Pastor Dennis Serfas was called on to conduct an abbreviated version of Installation of Chaplain Richard Engel.

11.2 Upcoming Events – Walk-a-thon – Sat., Sept 19; Virtual Dinner - Sun., Nov 15

12. Adjournment - declared at 8:10 p.m.

13. Closing Prayer – was by Chaplain Richard Engel.

Thank you to Pastor Rudy; Faith Lutheran Congregation; and all those who assisted and attended the LuMinHoS AGM.

Minutes taken by
Joan Meyer, Admin Assistant

5. REVIEW OF REPORTS

5.1 CHAIR REPORT

From time to time I find myself wondering 'why LuMinHoS'. What is our role in the wellness program? What do we bring to the table?

During the past several years we have had two significant events that have clarified the need for our MINISTRY. And yes, I use that term deliberately. First we saw the amalgamation of the Health Care Districts in Saskatchewan into one Health Authority. Hand in hand with this was the elimination of the Spiritual Care departments in our hospitals. Then of course COVID gave us an opportunity to re-assess our daily activities.

The elimination of the Spiritual Care departments quickly showed us the need for Chaplain ministry. In short, the hospital staff, although fully trained to look after sick people, quickly and clearly sent the message that they are in no way trained to look after people's spiritual needs. God opened doors for us through this and we were able to continue to visit the bedsides of sick and sometimes dying Lutherans, sharing God's promises with them. It was as though God sent us a 'check mark' for confirmation.

Covid gave a new challenge, and quickly we came to realize that despite the restrictions imposed by the virus, God kept the door open for our Chaplain to continue to minister to the spiritual needs of Lutherans in hospitals. This was vital as the Pastors were not allowed to visit their parishioners and patients suffered from loneliness and depression. LuMinHoS was there and we again brought the peace of our Lord to the bedsides.

What I have taken from this is that we have been granted the MINISTRY at the bedside. We are the face of Christ in difficult situations. By we I mean all of you, our support community. God has opened doors for us along the way and continues to do so today.

Please continue to pray, volunteer and financially support our MINISTRY. May God bless you as you continue in doing what God gifts you to do.

May God grant you peace.

Gord Martens, BOD chair

5.2 CHAPLAIN'S REPORT

September 1, 2020 – March 31, 2021

When he went ashore, [Jesus] saw a great crowd; and he had compassion for them [...] –
Matthew 14:14

I was called as your chaplain in late summer of 2020 and installed at the Annual General Meeting August 30 at Faith Lutheran Church in Saskatoon. I began ministering in hospitals on September 1. Previous Chaplain, Rev. Ron Bestvater, was gracious enough to provide me some orientation during my first week of work. I give thanks to God that he was able to mentor me and share with me his knowledge and passion for hospital ministry.

Our Hospital Ministry 'At-A-Glance' during Covid-19

Starting a new call during a world-wide pandemic presented its challenges. Due to cohorting protocols, I have not been able to visit Lutherans at the Parkridge center, unless a resident is at end of life. I did, however, make some connection in December with the residents via two recorded services. One I prepared on my own. The second one was a Christmas service and included various church members from 3 different Lutheran bodies who assisted me with readings and music. It was well received at the home. As pandemic restrictions ease, I am hopeful that clergy will be allowed to resume care home visitation soon.

There are a total of 5 denominational chaplains visiting at any given time in our Saskatoon hospitals. We are so thankful to have been allowed to continue ministering to patients. We support each other and work together on visit referrals received from nurses, doctors, and social workers.

The importance of our ministry became even more so in November 2020. The pandemic exploded in our province that month. And, the health authority responded by restricting all visitors to hospitals, the only exception being in life-altering circumstances. Many patients admitted between November and February required us to don and doff full PPE (face shields, gowns and gloves) in addition to the face masks. This was because they may have been in contact with Covid-19, were in actual contact with it and/or were recovering from it. It became necessary for me for a time to visit at one hospital, then return home to shower and change, and then continue ministry at the next hospital. As we rang out the old year and said hello to 2021, patient numbers in the Dubé Mental Health Center began to increase for most of the chaplains, including myself. In mid-February, I was successfully fitted with an N-95 mask, allowing me to enter isolation rooms where positive Covid-19 patients resided. There have been several Lutheran patients I have visited to date, where I needed to don the N-95 mask.

Days before Christmas, the health authority reduced restrictions in the hospital to a level 2. This level allowed patients to designate one person to visit them each day for one hour. Entering into the second week of June, 2021, hospitals further reduced restrictions to a level 1, allowing patients to designate a second dedicated visitor to visit them once per day for an hour (but, not to visit at the same time as the first designated visitor). As the pandemic continues to ease, so will restrictions on patient visitation.

LuMinHoS complements and supports all Lutheran Pastors and congregations in their pastoral care of Lutheran patients. It is my hope I can visit patients and minister to them as effectively as their own Pastor. I continue to inform all Pastors of their church member's hospitalization, so long as the patient gives me permission to do so. This has allowed me to persevere in making connections with Lutheran Pastors throughout the various expressions of our faith. It is my prayer that making such connections will lead to a deeper understanding of our ministry and that we will be able to mutually support and trust one another in a patient's time of need. An article about LuMinHoS was produced by myself, LuMinHoS Chair Gord Martens and former Bishop, Allan Grundahl. It is our hope various Lutheran publications will consider and publish the article, which, was produced to give witness to our ministry and inform readers about LuMinHoS.

Some Notable Activities

- Occasional to regular Facebook Page postings by the Chaplain, to complement the posts of other admins and keep interest in our Facebook feed and generate new interest/likes.
- September 19 – Participation in our annual Walk-A-Thon fundraiser
- October 18 – Invited to provide prayers of Healing at Zion Lutheran's service
- November 15 – Participation in annual fundraiser "The Year Everything Changed"
- December – Christmas service for Parkridge (*loaded onto Television platform at St. Paul's hospital in time for Orthodox Christmas*)
- December – recorded prayer for Parkridge Christmas Supper
- February 10 – Joined Spoken Word Ministries' Online Hospital Service as one of the prayer leaders (Lutheran Brethren)
- March 24 – Preached at an online Lent service (ELCIC) hosted by Zion

Visitation Totals – September 2020 to March 2021 (inclusive)

1261 Patients were visited, along with 231 family members. Of the 1261 visits, 162 were referrals from the hospital and/or department of Social Work. A total of 20 after hours calls were responded to. I presided over 1 funeral, performed 1 infant baptism, and 1 infant blessing. A total of 4 sick days (including isolation observance) were taken.

Thank You

To all our board members and committee members, lay visitors and volunteers, thank you for your commitment, and, for your passion that you bring to this ministry, even in this time of pandemic! May God richly bless you!



Rev. Richard Engel, B.A., M. Div., Hospital Chaplain,
Lutheran Ministry in Hospitals of Saskatoon – LuMinHoS

5.3. REPORTS - COMMITTEES OF THE BOARD

5.3.1. Governance Committee

The Governance Committee assists the Board in the development of policy and procedures, and reviews as required to ensure they remain current. The Committee also assists in strategic planning. It is a Board Committee and its members are Allan Hjelte, Gord Martens, Coralie Geving, Joan Meyer and Dan Hagen. The Committee is assisted by the Chaplain Pastor Engel, and also by Pastor Hesje and Pastor Grundahl.

Terms of reference for most Committees have been reviewed and updated. New policies have also been drafted, and amendments have been made in existing policies, as required.

The Committee has not met since the 2020 AGM but will reconvene when circumstances permit it to continue effectively.

The proposed Strategic Planning session with Vern Bachiu has been tabled until such time as participants are able to gather.

Respectfully submitted by
Coralie Geving (for Allan Hjelte - Committee Chair)

5.3.2. Finance Committee Report

Greetings to the AGM and LuMinHoS supporters and friends.

For your information, the members of our finance committee are:

Coralie Geiving, Ron Litzenberger, John Riggs, Gord Martens, Joan Meyer, Dan Hagen

During this past year, the finance committee has been involved in several areas related to LuMinHoS finances. We meet every month or two and review the monthly financial statements and investments, we have also reviewed and recommended Chaplain benefits, reviewed liability insurance proposals, reviewed, and applied for government wage subsidy programs, received financial securities donations, and prepared budget proposals for the board and AGM.

The finance committee and especially the new treasurer are very thankful for the services of Monica Johnson, a chartered accountant on loan to us from the ELCIC. She has prepared our financial statements and filed numerous government reports and applications on our behalf. In addition, Monica has offered the committee valued financial advice. Please join us in thanking the ELCIC and Monica for their generous gift of her services.

LuMinHoS has been blessed by the generosity of its donors. Donations from individuals, congregations, and synods have been very encouraging and have enabled this ministry to

continue despite the many challenges of this past year. Although somewhat limited due to covid restrictions, the LuMinHoS special events committee also conducted fund raisers that resulted in significant financial donations. In addition, we have been blessed with securities donations this year for which we are extremely grateful.

A review of LuMinHoS year end financial statements was completed by Marilyn Johnson (not related to Monica Johnson) of MG Accounting and Office Services. Please review these financial statements for the year ended March 31st, 2021.

We are recommending 2 motions be considered and voted on by the AGM:

1. That the AGM agree to waive the ISC requirement for an audit of the LuMinHoS financial statements for the year ended March 31st, 2021.
2. That the AGM appoint Marilyn Johnson of MG Accounting and Office Services to conduct the review of the financial records and issue an unaudited review report for the year ending March 31st, 2022.

Respectfully submitted on behalf of the finance committee,

Dan Hagen

Treasurer

6. REPORTS -

6.1. Volunteer Management Team

6.2. Visitation Committee

"...and you visited me." (Matthew 25:36)

There's no better scripture verse for the Visitation Team of LuMinHoS. Visiting all Lutheran patients in Saskatoon hospitals continues to be where our LuMinHoS ministry 'hits the road'. Sharing the Light of the Gospel through friendly presence, listening, and voicing the Faith is the heart of this ministry...to present the comfort of Christ to all Lutheran patients in Saskatoon hospitals and their families.

The **major change** during this past year has been the passing of the work of the Chaplain from **Rev. Ron Bestvater** to **Rev. Richard Engel** beginning September 1/20. Thus began a new chapter in our Saskatoon hospital ministry! We are also very thankful for **Rev. Michael Diegel** to serve as Cover Chaplain during the interim and other necessary times.

The persistence of **the COVID-19 pandemic** has forced our Chaplains to function with different restrictions and procedures. Lay visitors have not been able to do any visiting! But Pastor Richard still made an amazing number of visits with patients, families, and staff, besides making many referrals! Several families and relatives have told me how much they have appreciated his prompt attention to their loved ones in the hospital!

Because of restrictions, however, there have been no efforts made to secure new Lay Visitors nor have there been gatherings such as **"Info Time" sessions**, to acquaint prospective visitors with this ministry. Likewise, there have been no **"Visitor Venue" gatherings** either - to help current visitors handle their visiting experiences better. These efforts will need to be renewed and re-energized when restrictions are lifted.

During the year we were saddened by the death of **Lorence Peterson** on our Visitation Team, as the one who collected the statistical information of this important ministry, when visitors provided that information. I thank God for his quiet dedication. Thankfully, **Sylvia Unrau** has now begun to take on these responsibilities.

Thanks so much for the prayers, support and cooperation from all involved with LuMinHoS hospital visiting.

Visiting in hospitals is a marvelous experience and a practical way to serve for many folks. If you have an interest, please contact me. Thanks be to God for the privilege of serving!

+ Allan Grundahl, LuMinHoS Visitation Team Chair

306 220-9878 (leave a message if necessary)

allgrundahl@gmail.com

6.3. Communications Committee

The Communications Committee uses various communication channels to profile the organization and build understanding of LuMinHoS. We also provide support for others working on behalf of LuMinHoS.

This entire year involved working within pandemic restrictions. Our committee met twice online via Zoom and at another point circulated information on the status of various happenings. Our committee membership has remained consistent and I give thanks for the faithful work of members Elaine Akre, Renate Bishopp, Pastor Allan Grundahl, Elaine Leite and Yvonne Rowe. We also acknowledge the valued contributions of Administrative Assistant Joan Meyer and Database Administrator Lavina Carter.

The LuMinHoS **website** has been regularly updated with the assistance of Elaine Leite. New Chaplain information and photos have been added. New Home Page links take viewers to the latest newsletter or to a Prayers Page. A link to our website was added to the 'Saskatoon ELCIC 7 Churches' website. New information is also posted to our **Facebook** page which is regularly utilized by Chaplain Richard Engel.

Three editions of our newsletter, **The Caregiver**, were coordinated by Elaine Akre in the past year. Due to the pandemic, emailing worked best. We were pleased to be able to add about one hundred new emails to our database of supporters. Some of these emails were obtained by committee members making personal phone calls to supporters. Congregations and the Synod Office were provided with the link to the latest newsletters and encouraged to share those with their members. Paper copies of the newsletters were taken home by Committee members to prepare them for mailing, along with donation cards, as it was not advisable to gather in person.

Email greetings for Valentine's Day and Easter were sent out to our supporters who have provided their email addresses.

Pamphlets outlining LuMinHoS information and devotional material continue to be printed as needed for distribution by the Chaplain. German and French editions are also available. The **PowerPoint Presentation and the Display Board** have not been used this year but will be available for future LuMinHoS and Synod events. In February, plans began for **an article** on LuMinHoS to be submitted to the various Lutheran publications such as Canada Lutheran.

The **Saskatoon Lutheran Directory** continues to be updated and circulated via email in PDF form by Pastor Allan Grundahl. This service for clergy and churches was provided five times this past year to ensure information is kept up to date.

Most of our LuMinHoS congregational **Representatives** had a reduced role this year with many churches not meeting in person. We look forward to resuming regular communications with this key group.

In conclusion, amidst the worldwide COVID-19 pandemic, we have been blessed to play a role in getting out the word about LuMinHoS. We have endeavoured to keep supporters current with our activities. We continue to strive to increase awareness of LuMinHoS' ministry of presenting the comfort of Christ to hospitalized Lutherans.

Respectfully submitted,
Brenda Jensen

6.4. Resource Development Committee

6.5. Events Committee

Hampered by restrictions of large crowd meetings due to COVID, the Events Committee has not been able to invent any fundraising activities for 2021. A few suggestions were shared in spring, on the LuMinHoS website and in the Caregiver Newsletter, to entice patrons to make a donation for the cost of one dozen red roses, or the price of one box of decadent chocolates for Valentine's Day. Similarly, an idea was floated for St. Patrick's Day "to fill LuMinHoS' **Pot of Gold**" by donating in the spirit of this humble, God-fearing man. Results were not traceable.

A *THANK YOU* note to Saskatoon's faithful hospital workers was provided to Chaplain Richard to leave at the wards; he reported appreciation.

The Third Annual Walk-a-thon was held successfully on September 17, 2020, with 17 walking participants. \$5,785 was raised by supporters.

A *Virtual Dinner Party* was put on YouTube for November 15, 2020, including the 40th Anniversary commemoration, originally slated for April last year. Faithful Lutheran musicians supported the event with their musical contributions. Traceable gifts from this event amounted to \$11,575.

Renate Bishopp
Committee Chair

7. FINANCIAL REVIEW FOR 2019/2020

7.1 Review of Statement from Reviewer Marilyn J. Johnson

**LUTHERAN CARE SOCIETY
OF SASKATOON INC.
(O/A LuMinHos,
Lutheran Ministry in Hospitals of Saskatoon)**

**Financial Statements
For the Year Ended March 31, 2021**

MARILYN J. JOHNSON
MG ACCOUNTING & OFFICE SERVICES

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Saskatoon, SK
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June 4, 2021

INDEPENDENT REVIEW REPORT

To the Members of
Lutheran Care Society of Saskatoon Inc.
(O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon)

I have reviewed the accounting records for Lutheran Care Society of Saskatoon Inc. (O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon) for the year ended March 31, 2021. Based on this review and discussions, I believe there are no material misstatements or undisclosed amounts in the balance sheet as at March 31, 2021, and the statement of operations for the year then ended. This statement does not constitute an audit or professional opinion on the financial records or financial statements.



Marilyn J. Johnson

MG ACCOUNTING & OFFICE SERVICES

LUTHERAN CARE SOCIETY OF SASKATOON INC.
O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon
Balance Sheet
March 31, 2021

	2021	2020
	\$	\$
ASSETS		
Current Assets		
Chequing Account	58,735	55,209
Savings Account	3,559	3,554
Wage Subsidy Payments Receivable	6,822	0
Cash to be Deposited	0	2,390
GST Receivable	80	105
	<hr/>	<hr/>
Total Current Assets	69,196	61,258
Long-Term Investments (note 3)	30,876	30,457
	<hr/>	<hr/>
TOTAL ASSETS	<u>100,072</u>	<u>91,715</u>
LIABILITIES AND EQUITY		
Liabilities		
Accrued Liabilities	1,200	1,200
Deferred Revenue	3,386	3,386
Accounts Payable	2,742	0
Employee Deductions Payable	1,573	869
	<hr/>	<hr/>
Total Liabilities	8,900	5,455
Retained Earnings		
Retained Earnings - Previous Year	86,260	68,142
Current Earnings	4,912	18,118
	<hr/>	<hr/>
Total Retained Earnings	91,172	86,260
	<hr/>	<hr/>
TOTAL LIABILITIES AND EQUITY	<u>100,072</u>	<u>91,715</u>

ON BEHALF OF THE BOARD

Director

Director

LUTHERAN CARE SOCIETY OF SASKATOON INC.
O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon
Income Statement
For the Year Ended March 31, 2021

	2021	2020
	\$	\$
REVENUE		
Donations - receipted	41,986	46,147
Congregation and Synod	20,817	21,389
Fundraising	5,855	28,549
Donations - non-receipted	1,333	6,924
Wage Subsidy Programs	25,774	0
Interest Revenue	425	516
	<hr/>	<hr/>
TOTAL REVENUE	96,190	103,525
	<hr/>	<hr/>
EXPENSE		
Wages and Benefits	80,739	81,135
Office and Administration	4,920	3,534
Rentals	2,400	1,350
Caregiver - Newsletter	1,307	2,094
Accounting and Legal	1,085	2,414
Travel	328	9
Fundraising Expense	322	7,024
Website Development	140	1,302
Supply Chaplain	38	1,696
Advertising	0	40
	<hr/>	<hr/>
TOTAL EXPENSE	91,278	100,598
	<hr/>	<hr/>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS	4,912	2,927
	<hr/>	<hr/>
OTHER INCOME		
Deferred Revenue - Follow-up Program (note 4)	0	5,103
Transfer from Bequest	0	10,088
	<hr/>	<hr/>
	0	15,191
	<hr/>	<hr/>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	4,912	18,118
	<hr/> <hr/>	<hr/> <hr/>

Lutheran Care Society of Saskatoon Inc.
(O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon)
Notes to Financial Statements
For the Year Ended March 31, 2021

1. The Organization

Lutheran Care Society of Saskatoon Inc. (O/A LuMinHos, Lutheran Ministry in Hospitals of Saskatoon) ('the organization') was incorporated on September 23, 1980 as a non-profit organization under the Non-Profit Corporations Act of Saskatchewan. The organization offers visitation to patients and their families in Saskatoon Hospitals by a chaplain and trained volunteers, providing spiritual care and counselling. It is a charitable organization and is exempt from taxes according to the Income Tax Act (Canada).

2. Basis of Preparation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

3. Significant Accounting Policies

Revenue recognition

Income, including grants and donations are included in revenue when received and are considered receivable. The organization follows the Restricted Fund method.

Investments

Investments are reported at fair market value. The long-term investments are composed of a 4-Year GIC which matures Jan 2024 and a 1-year GIC which matures October 2021. The investments have interest rates of 1.9% and 0.55%, respectively. Credit risk is not considered to be material since these investments are held at a Canadian Schedule A Chartered Bank.

4. Deferred Income

Deferred income represents amounts allocated for the After-Discharge Spiritual Care Support Project. During the 2020-2021 fiscal year there was no activity in this program. The remaining amount is \$3,386.

8. BUDGET – PROPOSED BUDGET 2020 - 2021

Accounts	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Approved	Draft
	Actual	Actual	Actual	Actual	Budget	2020/2021	2021/22
						Actual	Budget
Individuals	19,185	15,870	18,722	29,156	32,000	20,683	23,000
Memorials/Honourariums	7,602	5,955	8,807	7,236	8,000	9,409	9,000
Congregations	10,831	24,028	8,297	20,237	20,000	18,190	20,000
Women's Groups	2,445	4,065	4,350	3,565	1,000	1,400	1,500
Businesses	10,750	-	550	-	4,000	-	1,500
ELCIC Synod/LCC District	2,860	4,700	4,320	2,950	3,000	2,626	3,000
Fundraising Events	14,161	14,275	12,815	38,709	30,000	17,683	20,000
Reformation 500	-	-	18,195	-	-	-	0
Other	-	10	30	1,200	100	25,774	6,000
Endowment Grants	3,775	1,987	1,740	1,753	2,000	-	0
Estates				5,000	1,000	-	1,000
Interest Income	544	544	2	500	500	425	500
Follow-up Grant	-	-	3,730	6,270	5,000	-	0
Bequest transfer	10,080	10,080	10,080	10,080	10,080	0	19,200
TOTAL REVENUE	82,233	81,514	91,638	126,656	116,680	96,190	104,700
Chaplain's wages	55,372	54,836	61,778	64,475	68,022	60,736	69,045
Follow-up ministry wages	-	-	3,730	*	-	-	-
EI Expense	1,445	1,536	1,244	1,325	1,204	1,348	1,245
CPP Expense	1,628	1,807	2,682	2,594	2,841	2,903	3,166
Employee Benefits	7,140	11,008	10,667	11,831	12,721	15,544	11,000
Continuing Education/books	225	50	-	-	-	208	600
Travel	244	187	127	400	400	328	700
Telephone	1,630	2,155	1,548	2,008	1,800	1,856	1,200
Total Chaplain Expense	67,684	71,579	81,776	82,633	86,988	82,923	86,956
Administration	66	97	825	500	500	12	150
Database Administrator						1,545	1,800
Financial Review	1,789	1,766	1,744	2,000	800	1,085	1,200
Conference/Conventions	-	240	-	75	200	-	-
Newsletter	1,371	909	469	2,854	3,000	1,308	2,000
Office Supplies	908	578	2,579	363	1,200	256	1,500
Bank Charges	19	230	10	559	500	569	50
Postage	508	367	746	544	800	703	1,000
Liability Insurance					1,000	-	500
Fundraising expense	3,341	3,543	3,660	16,289	12,000	322	5,000
Volunteer Expense	-	250	-	-	200	-	100
Supply Chaplain expense	3,390	2,350	1,808	1,704	2,000	38	1,500
Supply Chaplain Sabbatical	-	4,000	5,754	-	-	-	-
Website Maintenance	-	-	1,269	-	600	140	200
Database Maintenance	-	-	-	10,660	4,000	-	500
Rent	-	-	2,700	1,800	1,800	2,400	1,800
Reformation 500 Expense	200	-	11,285	-	-	-	-
Total Gen/Admin Expense	11,592	14,330	32,849	37,348	28,600	8,354	17,300
TOTAL EXPENSES	79,276	85,909	114,625	119,981	115,588	91,277	104,256
SURPLUS/DEFICIT for YEAR	\$ 2,957	-\$ 4,395	-\$ 22,987	\$ 6,675	\$ 1,092	\$ 4,913	\$ 444

9. NOMINATIONS COMMITTEE – 2021 Report

The LuMinHoS Board currently has 10 members, though the Constitution allows for the Board to be 5 to 12 members. A term is for 2 years. The number of terms which can be served is not limited. A partial term is not considered a full term since the Constitution or Bylaws do not provide any guidance.

This year there are 5 two-year positions open, for which the Nominations Committee presents the following Nominees, with their consent, in alphabetical order:

- **Renate Bishopp** - through to the 2023 AGM – 7th Term
- **Coralie Geving** - through to the 2023 AGM - 3rd Term
- **Dan Hagen** - through to the 2023 AGM - 3rd Term
- **Del Mengerig** - through to the 2023 AGM - 2nd Term (after completing two one-year terms in sequence, amounting to a 1st Term!)
- **Sylvia Unrau** - through to the 2023 AGM - 1st term (after filling out a partial term of the two-year term being served by Diana Fast)

Others may be nominated from the AGM floor. Information on the Nominees may be requested from the Nominations Committee at the LuMinHoS AGM meeting.

For your information, continuing LuMinHoS Board Members, in alphabetical order, are:

- **Hugh Farmer** - through to the 2022 AGM) - 1st Term
- **Darin Felstrom** - through to the 2022 AGM - 3rd Term
- **Gord Martens** - through to the 2022 AGM -3rd Term
- **Rob Tomiyama** - through to the 2022 AGM - 1st Term
- **Murray Wagner** - through to the 2022 AGM - 1st Term

The Nominations Committee also presents the following names, with their consent, in alphabetical order, as being willing to be the **Nominations Committee** until the 2022 LuMinHoS AGM (the LuMinHoS President should name the Chairperson):

- **Renate Bishopp; Allan Grundahl; Nora Peterson**
- Board member, **Darin Felstrom** - if appointed again by the Board!

Respectfully submitted,

+ Allan Grundahl, Chair of the LuMinHoS Nominations Committee