

LuMinHoS

Lutheran Ministry in Hospitals of Saskatoon

Bulletin of Reports for 2018-2019

Annual General Meeting

June 2, 2019

at

Good Shepherd Lutheran Church



LuMinHoS
LUTHERAN MINISTRY IN
HOSPITALS OF SASKATOON

Presenting the Comfort of Christ to
ALL Lutheran patients admitted to
Saskatoon hospitals

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Agenda

2018-2019 LuMinHoS Annual General Meeting Schedule and Agenda

June 2, 2019, 5:00 p.m.

Good Shepherd Lutheran Church

Welcome & Table Grace	Chairperson Gord Martens
Pot Luck Dinner	
1. Call to Order and Introductions	Chairperson Gord Martens
2. Opening Devotions	Pastor Hugh Farmer
3. Approval of Agenda	
4. Approval of Minutes of 2017-2018 AGM Minutes	
5. Review of Reports	
5.1. President	Gord Martens
5.2. Chaplain	Pastor Ron Bestvater
5.3. Committees of the Board	
5.3.1. Policy and Procedures Committee	Allan Hjelte
5.3.2. Finance Committee & Review of	Gord Martens
2018/2019 Financial Statement	Diana Fast and John Riggs
6. Volunteer Management Team	
6.3.1. VMT Chair's Report	Pastor Harold Hesje
6.3.2. Visitation Committee	Pastor Allan Grundahl
6.3.3. Communication Committee	
6.3.4. Resource Development Committee	
6.3.5. Events Committee	Renate Bishopp

Motion to receive the reports as presented.

7. Financial Review for 2019/2020 John Riggs

7.1. Review of Statement from Reviewer EPR

Motion to approve the financial review to March 31, 2019 as done by EPR.

7.2. Appointment of Financial Reviewer for 2019/2020 Fiscal Year

Motion to appoint Marilyn Grose of MG Accounting & Office Services to do the Review of the financial records and issue an unaudited review report for the year ending March 2020.

8. Budget – Review the Proposed Budget for 2019/2020 John Riggs

Motion to approve the budget for 2019/2020.

9. New Business

9.1. Constitutional Amendment Gord Martens

*Motion to approve the revision of Article V, 3 to read:
“They shall serve for a term of two years, beginning at the first Board meeting following the Annual General Meeting and continuing though two years to the conclusion of the first Board meeting following the Annual General Meeting.”*

10. Nominations Committee Report Pastor Allan Grundahl

10.1. Election of Board Members Gord Martens

10.2 Appointment of the Nominations Committee

11. Other Business:

11.1.

11.2.

12. Adjournment

13. Closing Prayer

Adoption of 2018–2019 AGM Minutes

LuMinHoS Annual General Meeting Minutes

Sunday, June 3, 2018

Rock of Ages Lutheran Brethren Church, Saskatoon, SK

Attending	Congregation	Attending	Congregation
Jim Komar	Augustana	Gord Martens	St. John's, Warman
Faith Rohrbough	Augustana	Renate Bishopp	Faith
Del Mengerling	Faith	Donna Gash	St. Paul's
Jim Gash	St. Paul's	Coralie Geving	
Ken Schultz	Faith	Donna Schultz	Faith
Judy Broan	Zion	Bob Broan	Zion
Sylvia Unrau	Hanley	Al Parker	Hanley
Stuart MacLennan		Marlene Wichert	Zion
Henry Wichert	Zion	John Riggs	Grace
Diana Fast	Augustana	Pamela Giles	Resurrection
Elaine Hesje	Redeemer	Harold Hesje	Redeemer
Lynn Moen	Rock of Ages	Diane Davis	Resurrection
Ron Bestvater	LuMinHoS	Joan Cole-Heine	Redeemer
Joe Stolee	All Saints, AB	Harley Johnson	Good Shepherd
Alice Olson	Zion	Margaret Fast	Zion
Rev. Randy Meissner	Zion	Allan Hjelte	Grace
Allan Grundahl	Zion	Barb Stolee	All Saints, AB

Gord Martens made some Welcome remarks; he had his guitar and asked everyone to join him singing "Here Am I Lord."

Table grace was sung and the Potluck Supper followed.

Gord Martens called the meeting to order and asked Chaplain Ron Bestvater to present an Opening Devotion.

A. Approval of Agenda: Gord Martens asked that F. Audit Motion be changed to Audit Review. MSC that the Agenda be accepted as amended.

B. Adoption of 2017-2018 Annual General Meeting Minutes: MSC that the minutes be adopted as presented.

C. Reports:

- 1. President:** President Gord read the LuMinHoS Mission Statement pointing out that several thousand people are visited in hospitals each year and Gord thanked the volunteers who did the visiting and the people who supported the ministry financially. One goal of LuMinHoS is to start a follow-up program with the people once they leave the hospital because one-half of the patients visited are not connected to a congregation. In this way hopefully they can be connected to a church in their own neighborhoods. Gord thanked Chaplain Ron for his continued care and devotion to his duties.

He also thanked Bishop Allan Grundahl for putting together the Saskatoon Lutheran Directory and keeping it updated, the LuMinHoS Board members, the Volunteer Management Team for all their efforts and putting together the fundraising events and the people who write Thank You letters and stuff envelopes. Generous financial contributions help LuMinHoS to continue this ministry.

- 2. Chaplain:** Chaplain Ron thanked Pamela Giles for putting together the AGM reports and Pastor Michael Diegel for covering his job while he was on sabbatical. Chaplain Ron would like an official statement on Assisted Dying as this is and will be become an important document to have.

The Admissions Departments in all hospitals used to be mandated to ask patients their preference for spiritual care but now are not so mandated. Now patients need to declare their religious preference to Admissions or to nurses on the ward.

3. Committees of the Board

3.1 Resource Development Committee: The new website is full of information and is constantly being improved. This Committee is planning on extending Pamela's contract for part of the following year. The purpose of this Committee is to find resources to let the ministry continue.

3.2 Reformation 500 Report: A number of events led up to the final Reformation Event which also proved to be successful.

4. Volunteer Management Team Committee Reports:

4.1 MT Chair: Harold Hesje gave an overview of what this Committee does and how they do it. They are planning on having a Walk-a-Thon on August 11 to raise funds and are in preliminary discussions for a further dinner this Fall of 2018.

4.2 Volunteer Visitors: Allan Grundahl informed the meeting that the Chaplain co-ordinates the volunteer visitors so that patients only get one visit a day. He also advised that two people make cross-stitch crosses which are left with patients and are very meaningful to the patients. Thank you to the people making these crosses.

4.3 Events: Wendy Stevenson was unavailable but her report is included with these minutes.

4.4. a. Communication: Allan Grundahl presented his report as attached to these minutes.

4.4.b. Interim Newsletter Editor: Renate Bishopp likewise presented her report as attached to these minutes.

5. Financial Reports

5.1 Presentation of 2017-2018 Financial Statements: Not available.

5.2 Proposed Budget for 2018-2019: A question was raised about Stewardship Development of \$10,660. This amount is for Faithful Servant continuation (Pamela Giles & Joe Stolee) for September through February. Hopefully, funds will be forthcoming in excess of this amount if new donors can be found.

MSC to approve the proposed Budget for 2018-2019 for LuMinHoS.

D. New Business – None

E. Report of Nominations Committee and Elections:

MSC that the people listed for a two-year term be accepted.

MSC that the people listed be the nominating committee for next year.

F. Audit Review: MSC that EPR be appointed as audit review committee for the 2018-2019 year.

Thank you to Rock of Ages for hosting the LuMinHoS Annual General Meeting.

July 15 at 6:00 p.m. was set for a BBQ for volunteers on the north lawn of Faith Lutheran Church.

The meeting was adjourned by President Gord Martens.

Closing Prayer by Pastor Harold Hesje.

Chairman

Secretary

Reports

5.1 PRESIDENT'S REPORT

Greetings in the name of our Risen Lord!

This past year has had two characteristics:

- It went very quickly
- It was eventful.

Shutting down the Spiritual Care department by the provincial Government was something we had not expected nor experienced before. There were questions and concerns from all corners.

- Will LuMinHoS still be operating?
- Will we get lists of patients?
- Will our supporters dwindle?
- How will we minister to those in hospitals?

We as a board turned to prayer, as did many of our faithful supporters. God has once again evidenced that He is in control. Through hardship He opened doors for us to continue. Pastor Ron attended more meetings with Health officials than he ever thought possible. We are so thankful for the faithful work and the experience that he brought to the table, through which he was able to, with the input of others; present a strong case for the need of Spiritual care in the hospitals. And the lists kept coming and the visits kept happening. Praise God.

We also moved to a follow-up ministry this past year. Nearly 50% of our Lutheran patients are no longer in full parish fellowship, and the follow-up ministry seeks to put them back in full fellowship again. There is huge potential for this part of the ministry, albeit the results may be hard to monitor. We reach out to our partners in ministry to pray that God will continue to open avenues of outreach for LuMinHoS as we move forward. There are other opportunities we are pursuing and we trust God will move us in His will.

I want to send out a big thank you to our Board members and the committees of LuMinHoS. There are many hours of selfless service rendered by all those who serve in this way. I encourage all of you who have a passion for our ministry to consider joining us as a board member, or as a volunteer. Many hands are needed to continue to minister to our brothers and sisters in hospitals in Saskatoon.

I thank all of you for your prayers and implore you to continue to lift this ministry to the throne of God always. Pray for volunteers, more visitors and wisdom to move the future ministry of LuMinHoS in a God-pleasing manner.

I reach out to all as well for continuing financial support. We rely totally on the gifts of our faithful supporters and thank God for each and every one of you. Please encourage others to join you.

Praise God from whom all blessings flow,

In His service,

Gord Martens, Chair

Reports

5.2 CHAPLAIN'S REPORT

A quick statistical snapshot and then a longer explanation of activities for 2018:

894 patient contacts, 503 contacts with family and friends of patients, 165 contacts with staff. These figures do not include patient and staff contacts for chapel services in the hospitals or at Parkridge. 94.25 hours devoted to the follow-up project, just over 5% of work time.

During 2018, hospital chaplaincy in Saskatoon began to adapt to the loss of spiritual care staff and resources implemented by government budget cuts. We also began to adjust to the new structure in provincial health care as health regions were amalgamated into the Saskatchewan Health Authority. These efforts took a lot of my time away from visitation, diverting my energy into meetings with fellow chaplains, administrators, social workers, establishing new networks of support, credibility in new partnerships, and accountability for spiritual caregivers. Offices were cleaned out and confidential records carefully destroyed or archived. Resources were taken into custody and stored off site for future use. City Hospital Protestant Chapel Sunday services were restored. Absent colleagues were grieved. The general confusion surrounding these changes led to reduced levels of support in our churches, which also required attention and diligent response throughout the year. We have not quite recovered, although I am spending less time now, a year later describing the new situation than I had been.

A major step was taken when the new Director of Mission for St. Paul's Hospital demonstrated her willingness and ability to use her department to promote, support, and advance spiritual care in the hospitals in Saskatoon and throughout the province. We were able gradually to return to our main purpose: visiting the sick, supporting the dying, providing the comfort of faith in Jesus Christ and so bring them to Him for healing and wholeness. For now, the status quo remains in place: we can identify ourselves at the hospital door by our faith affiliation, and that information will be made available to spiritual and pastoral care providers by the hospital communication systems. What could have been lost as early as April 2, 2018 by the intervention of God, is still in place. Major changes take a lot of energy and time to navigate; I give thanks to God for all of you who have supported me, thought things through with me, prayed for me, and been through it with me. One goal I am pursuing in response to this new situation is to formulate a series of simple spiritual care assessment questions that can be used in nursing diagnosis so that nurses, social workers, or anyone in health care, can confidently refer to spiritual caregivers just as they do to any other caregivers in the medical system. Though patient-initiated requests for spiritual care have been increasing, incorporating spiritual care assessment into nursing diagnosis would regularize spiritual care within the medical system, and perhaps contribute to restoring spiritual care as a specialized department.

As much as increasing secularization was felt in structural and fiscal change this past year, a much more profound effect is beginning to be worked out as health care begins to adapt and adjust to the reality of Medical Assistance in Dying (MAiD). MAiD is now a shadow over every end-of-life encounter I have in my ministry, and only rarely explicitly acknowledged. I have found that the research and the position I formulated for myself during my sabbatical have been only partially helpful: there is no way of avoiding the painful and difficult engagement on the spiritual and emotional level of what this means for people who are dying and their family and caregivers. The only thing clear for us about MAiD is that it is a sin under the Commandment, "Thou Shalt Not Kill." What is not clear yet is how all the nuances of each unique circumstance shape a pastoral response as people call for spiritual care. When Jesus refused the vinegar-soaked sponge offered to Him on the cross, was He refusing aid that would prolong suffering or was He refusing aid that would hasten his death? Scholars are divided. As I offer the comfort of scripture to the dying, with anointing and laying on

Reports

5.2 CHAPLAIN'S REPORT

of hands for ultimate healing, sometimes accompanied by the sacrament, I find myself praying for a natural death and begging the Lord for mercy. My goal for this year is to reevaluate the grounds for my position as a conscientious objector, and articulate how my objection does not disqualify me for involvement.

Progress was made in 2018 on the follow-up project, extending spiritual care after discharge. By tracking my visits during the Fall, we learned that about 15% of patients or their family members would like some kind of spiritual care support after they leave the hospital. This represents a good-sized congregation! Though I have learned how to offer follow up where appropriate and am more disciplined in referral, I have not become consistently successful in integrating follow-up calling into my routine—yet. The statistics show that I reached only about 5% of my work time, or half of the goal. This is not all bad: so far, I have been exploring only half of the process of bridging the hospital experience and the congregational experience! My involvement in Inter Church Health Ministries, especially the Parish Nurse Ministry Training, continues to provide resources for this project as I learn from some of the best in the “business” of bridging faith and health needs in congregations and health care settings. My goal for this year is to explore new aspects of hospital chaplaincy in this bridging relationship. Specifically, how does/can the chaplain/chaplaincy strengthen health and healing ministries within congregations to support the referral process? I have struggled with the many opportunities for follow-up that have slipped away this past year, but at the same time have been very grateful to the Saskatchewan Synod Mission and Ministry Committee for their partnership and support every time I have been able to be present for a grieving family or a discharged patient.

In conclusion, I want to thank everyone in the LuMinHoS organization and circle of support because, for the first time in 33 years of ordained ministry, I used all of the time available to me for self-care—except for sick leave. I only had the flu once, and so only used 7 of my 12 “sick leave” days! And strange as it sounds, I got it in August!

Joy in Jesus in Saskatoon, (“JoYXE”)

Pastor Ron Bestvater (“rbb+”)

If you or someone you know is in hospital in Saskatoon and wish to be visited by Chaplain Ron or a LuMinHoS volunteer, please ask the admitting staff to write “Lutheran” on your chart!

5.3. COMMITTEES OF THE BOARD

5.3.1. Policy and Procedures Committee

LuMinHoS has established a Policy and Procedures Committee to review the policies and procedures that have been put in place over the years of operation and recommend changes that may be required. In addition, new policies will be brought forward that should be in place for all organizations.

Reports

5.3. COMMITTEES OF THE BOARD

During the past year and the Terms of Reference have been reviewed, updated and approved for the various LuMinHoS Committees.

Over the next year work will continue to put policies and procedures in place so that there is a complete Manual in place for Board and Committee members.

Committee members: Chair Allan Hjelte, Gord Martens, Jo Gorectke and Joan Meyer.

Allan Hjelte

5.3.2. Finance Committee

5.3.3. Financial statements

See next page

LuMinHoS t/a Lutheran Care Society of Saskatoon Inc.
Balance Sheet As at 03/31/2019

ASSET

Current Assets

Savings account	8,489.06	
Chequing Bank Account	44,760.16	
Total Cash		53,249.22
Investments		29,725.55
Total Current Assets		82,974.77

TOTAL ASSET 82,974.77

LIABILITY

Current Liabilities

Accrued Liabilities		1,200.00
Deferred Revenue		15,700.00
EI Payable	792.07	
CPP Payable	2,178.86	
Federal Income Tax Payable	1,458.01	
Total Receiver General		4,428.94
GST Paid on Purchases	-1,535.57	
GST Owing (Refund)		-1,535.57
Total Current Liabilities		19,793.37

TOTAL LIABILITY 19,793.37

EQUITY

Retained Earnings

Retained Earnings - Previous Year		29,721.45
Current Earnings		3,212.25
Surplus Revenue		41,047.70
restricted assets		-41,047.70
Transfer from Bequest		30,247.70
Total Retained Earnings		63,181.40

TOTAL EQUITY 63,181.40

LIABILITIES AND EQUITY 82,974.77

LuMinHoS t/a Lutheran Care Society of Saskatoon Inc.
Comparative Income Statement

	Actual 04/01/2018 to 03/31/2019	Budget 04/01/2019 to 03/31/2020
REVENUE		
Revenue		
Anonymous	10,816.60	0.00
Receipts - Individuals	21,005.14	36,782.00
Receipts - Memorials/Honours	7,641.00	11,000.00
Receipts - Congregations	31,093.96	15,000.00
Receipts - Women's Groups	4,265.00	4,000.00
Receipts - Businesses	0.00	3,000.00
Donation in Kind	0.00	0.00
Synods	2,950.00	3,000.00
Reformation Dinner	0.00	0.00
Fundraiser Dinner	11,505.87	0.00
Receipts - Fundraising	27,203.25	24,270.00
Reformation Donations	0.00	0.00
Other Income	1,200.00	200.00
Caring Lutherans Sunday	0.00	0.00
Endowment Grants	1,752.68	3,800.00
Estate	5,000.00	0.00
\$100 Challenge	0.00	0.00
MSC Grant	0.00	6,270.00
Interest Revenue	0.00	500.00
Deferred Revenue	0.00	0.00
Receipts - Bequest	0.00	0.00
Transfer from Bequest	0.00	10,080.00
Total Revenue	<u>124,433...</u>	<u>117,902...</u>
TOTAL REVENUE	<u>124,433...</u>	<u>117,902...</u>
EXPENSE		
Chaplain		
Wages & Salaries	64,520.59	64,745.00
Followup Ministry	0.00	6,270.00
EI Expense	1,575.45	1,202.00
CPP Expense	2,758.01	2,594.00
Life Insurance	-22.16	0.00
Employee Benefits	11,807.89	11,831.00
Continuing Educations	-300.00	0.00

Continued next page

LuMinHoS t/a Lutheran Care Society of Saskatoon Inc.

Comparative Income Statement

	Actual 04/01/2018 to 03/31/2019	Budget 04/01/2019 to 03/31/2020
Travel	21.48	400.00
Telephone	2,294.62	1,800.00
Total Chaplain Expense	<u>82,655.88</u>	<u>88,842.00</u>
General & Administrative Expe...		
Accounting & Legal	2,454.12	2,000.00
Administration	0.00	500.00
Advertising	0.00	0.00
Caregiver - newsletter	3,627.40	1,300.00
Conference/Convention	75.00	300.00
Fundraising expense	16,289.20	8,000.00
On Line dep expense	14.87	0.00
Reformation 500 Expense	0.00	0.00
Interest & Bank Charges	143.25	50.00
Credit card transaction fee	402.59	0.00
Office Supplies	664.47	1,500.00
Volunteer Expenses	0.00	200.00
Rent	1,500.00	1,800.00
Postage	1,004.20	750.00
Supply Chaplain	1,703.59	2,000.00
Supply Chaplain Sabbatocal	0.00	0.00
Follow up Ministry Expense	0.00	0.00
Development (including Website)	10,686.68	10,660.00
Total General & Admin. Expens...	<u>38,565.37</u>	<u>29,060.00</u>
TOTAL EXPENSE	<u>121,221...</u>	<u>117,902...</u>
NET INCOME	<u>3,212.25</u>	<u>0.00</u>

Reports

6. VOLUNTEER MANAGEMENT TEAM

6.3.1. VMT Chair

Vision: LuMinHoS will present the comfort of Christ to ALL Lutheran patients admitted to Saskatoon hospitals.

The Volunteer Management Team meets monthly with a few exceptions. Between April 1, 2018 and March 31, 2019, the Team met eight times. At each of our meetings we reflect upon the Vision of LuMinHoS, and acknowledge that our chief purpose is to offer support and encouragement to our chaplain. At each meeting the chaplain reports on what is going well and what is not going well. Team members listen and respond with affirmation and encouragement. In return, our chaplain offers support and encouragement to members of the Team as they carry out their respective duties. There are always interesting stories of how our chaplain continues to bring the comfort of Christ to patients in our Saskatoon hospitals.

Diana Fast, our treasurer, and John Riggs, our financial advisor, often attend our meetings and bring us up to date regarding financial matters. As we hear financial reports, we are reminded of the need to be always thinking of ways to raise funds and to strengthen the financial base of LuMinHoS. This past year a change was made to the organization chart for LuMinHoS, bringing the Resource Development Committee under the VMT. Thus, we are more aware than ever of the need to be intent about fundraising in order to keep our hospital chaplaincy afloat.

Besides financial people and the Resource Development Committee, we continue to work with three other committees: Communications, Visitation, and Events.

During most of the past year the **Communications Committee** has been without a chairperson. Recently we have recruited several new people to serve on this committee, but to date we have not named anyone to serve as the chairperson. The committee met on January 16th and on March 20th and is making progress towards rebuilding the committee. Meanwhile, Renate Bishopp helped to get Newsletters out and took care of a few other communications-related items. Elaine Akre has agreed to serve as the editor of the *Caregiver* going forward. Also, Allan Grundahl continues to do some of the work of this committee, keeping in touch with our congregational representatives, and overseeing the updating and printing of the Saskatoon Lutheran Directory.

Allan Grundahl also serves as the Chair of the **Visitation Committee**. He will be submitting a separate report regarding the work of this committee.

The past year was a different year for our **Events Committee**. Wendy Stevenson stepped back from serving on this committee after pulling off a wonderful Luau Dinner on February 24, 2018. The year 2017 marked the end of our October/November Reformation 500 events. With a desire to build on the momentum generated by these events, the Board asked Pamela Giles to plan a fundraising event for November of 2018. She did a super job, resulting in the great Bridges-of-Hope evening with Brian Propp. This was held on November 3, 2018. Without a chair for the Events Committee, Renate Bishopp has agreed to take a lead role in planning for upcoming events in 2019 and 2020. She will submit a separate report regarding her work in this area.

Reports

6. VOLUNTEER MANAGEMENT TEAM

We are pleased to have Joan Meyer on board and serving as our secretary. She does a great job of preparing the minutes of our meetings, and providing notices of upcoming meetings and events.

In conclusion, thank you to all who have worked with me and have made my job easy this past year.

Respectfully submitted by
Harold Hesje, VMT Chair

6.3.2. Visitation Committee

“...and you visited me.” (Matthew 25:36)

There’s no better scripture verse for the **Visitation Committee** of LuMinHoS. Visiting all Lutheran patients in Saskatoon hospitals continues to be where our LuMinHoS ministry ‘hits the road’. Sharing the Light of the Gospel through friendly presence, listening, and voicing the Faith is the heart of this ministry...to present the comfort of Christ to ALL Lutheran patients in Saskatoon hospitals and their families.

Our called Chaplain, Rev. Ron Bestvater, is the primary expression of this ministry with patients. But we are also blessed with 7 or 8 Cover Chaplains – to fill in from time to time as necessary. Pr. Ron has those statistics. On a more regular basis, we are blessed with 14 Lay Visitors, some visiting every week and others as they are able or called upon. The number of visits made is in the hundreds, but it has been difficult to report an accurate figure, (only 463 are verified) partly because of the Health Authority privacy policy to shred all documents before leaving the hospital.

It’s been a rather chaotic year with so many changes in procedures under the new Saskatchewan Health Authority. Much more time is needed to locate Lutheran patients in the hospital and our congregations and individuals need to be continually reminded to inform Pr. Ron when friends/dear ones are hospitalized. Yet the ministry continues with strong demand because Pr. Ron has found ways to locate Lutheran patients, so the ministry continues to meet a strong need for the presence of our Chaplain and Visitors.

No “Info-Time” gatherings were held again this year to secure new Lay Visitors because of the continually changing hospital procedures coming with the elimination of Spiritual Care Departments in Saskatchewan hospitals. We just haven’t known what to tell prospective visitors!!!

Likewise, Visitor Support Gatherings (we call them “Visitors’ Venues”) have not been held this year. Instead, I have sent occasional messages with important changes our visitors needed to know. Of course, there have been informal and one-on-one contacts with our visitors from time to time. This Spring LutherCare again graciously offered free visitor training for our LuMinHoS Lay visitors which we appreciate very much!

Thanks so much for the prayers, support and cooperation from all involved with LuMinHoS hospital visiting, but especially for Lorence Peterson who collects the statistical information of this important ministry when visitors provide that information.

Visiting in hospitals is a marvelous experience and a way to serve for many folks. If you have an interest, please contact me. Thanks be to God for the privilege of serving!

+ Allan Grundahl, Chair

Reports

6. VOLUNTEER MANAGEMENT TEAM

6.3.3. Communications Committee

The Communication Committee for LuMinHoS works with the VMT to ensure various communication channels are used to profile the organization and build understanding of the work of LuMinHoS.

The Communication Committee is responsible for the publication of three newsletters per year; maintenance of the website and Facebook page; maintenance of a display board, PowerPoint Presentation, and brochures; assisting the Resource Development Committee with appeal letters and publicizing RDC related tasks; assisting the Events Committee to publicize events; assisting the Chaplain with preparing materials for distribution to hospital patients; preparing the Annual Report; recruiting Congregational representatives in Saskatoon and area; and maintaining the "Saskatoon Lutheran Directory".

While the committee has had several vacancies over the past year, a group of dedicated communicators have come together to provide the services required. The committee consists of Renate Bishopp, Elaine Akre, Yvonne Rowe, Elaine Leite, Donna Hume, Brenda Jensen and Pastor Allan Grundahl. Brenda Jensen serves as the committee chairperson

* * * * *

As a member of the Communications Committee which has had no chair person this past year, I am making a few comments about the areas of the committee for which I have volunteered.

The first area is the Saskatoon Lutheran Directory. I have been collecting the changes which are brought to my attention to keep the Directory up to date. The major change is that I can now update the Directory myself rather than needing to secure another person to do it.

For two years now, the Directory has been circulated electronically in PDF form. It seems that most people find that to be the most useful form. Only a dozen paper copies have been requested each year, which we have made available only at the beginning of each calendar year.

This year it was very helpful to have Joan Meyer, our volunteer Administrative Assistant in our LuMinHoS office, to format and print the paper copies.

And thanks to so many who have given me corrections or changes so that it is possible to keep the Directory up to date.

The second area of my work with the Communications Committee is to send out LuMinHoS messages to our pastors and churches...messages which need to be made known in their own congregational or ministry settings. Those communications always go to the local parish pastor as well as to the congregational secretary/office.

They also go to the LuMinHoS Representative in each congregation who simply ensures that the communication is made known. They can also answer some questions without folks needing always to ask their pastor...because our pastors are very busy. We have Reps in each of the Lutheran congregations in Saskatoon and close by. Thank you so much for the faithfulness of our LuMinHoS Reps. Our LuMinHoS Reps have also been willing to handle ticket sales for LuMinHoS public events. So very much appreciated!

Reports

6. VOLUNTEER MANAGEMENT TEAM

A very impressive website for LuMinHoS has now been set up by Pamela Giles, which also then posts some of the information I send out, which is of public interest.

God Almighty is a God Who COMMUNICATES! – through inspired Scripture and supremely in Jesus Christ as well as through Spirit-led believers. Our calling is the same – to COMMUNICATE CLEARLY the Good News and comfort of Christ in this hospital ministry.

+ Allan Grundahl

306 -244-3748 (leave a message if necessary) allgrundahl@gmail.com

6.3.4. Resource Development Committee

Since the time of the last restructuring of LuMinHoS, some ten years ago, the primary function of the **Resource Development Committee** (RDC) has been to ensure that LuMinHoS has sufficient resources for the ministry to be carried out. During this period the RDC has been a board committee. With the new restructuring of LuMinHoS, the RDC becomes one of the committees accountable to the Volunteer Management Committee (VMT).

Committee Members: Faith Rohrbough, Allan Hjelte, Joan Cole-Heine and Coralie Geving. We were often joined by the Chaplain, the President and the Treasurer which was most helpful. The work of the committee was also enhanced by the work of *Faithful Servant Consulting* (Pamela Giles and Joe Stolee).

The RDC was active throughout the year, searching for new ways to get the name and work of LuMinHoS in front of as many people as possible. Joan Cole-Heine took on the responsibility of sending thank-you letters to major donors throughout the year. Two major events in which our committee members were very active were:

LuMinHoS and your Legacy, a planned giving event, featuring David Friesen, Gift Coordinator for the Central District of the LCC's Lutheran Foundation in Canada, and

Bridges of Hope, the November 3rd fundraising dinner, featuring former hockey player, Brian Propp. Through donations and proceeds from the Live and Silent Auctions, this event raised over \$13,000.

In their final report to the board, the RDC felt that two changes were important for the work of raising money for LuMinHoS:

We very strongly believe that thank you letters and receipts for donations should follow shortly after a donation is received and not wait until the end of the calendar year as has been happening for the past number of years. People are more likely to give again when they receive a receipt. Having receipts come only once a year cuts off such a possibility.

In the interest of greater efficiency we would recommend that the roles of keeping the books for LuMinHoS and handling donations, including thank you letters and receipts, be separated. Having one person do all of these things place a heavy burden on them, particularly if they are carrying another job.

Thanks to all who worked hard this past year to keep LuMinHoS functioning at 100%.

Faith Rohrbough

Reports

6. VOLUNTEER MANAGEMENT TEAM

6.3.5. Events Committee

LuMinHoS had several events this past year:

- In July a number of Board members and visitors met at the Bishopps' back yard for an informal BBQ. This was intended to replace the annual volunteer appreciation breakfast which was missed in early 2018. Participation was not overwhelming likely due to the busyness of summer but those who came out had a good time.
- In September, Wendy Stevenson organized the first annual Walk-a-thon for LuMinHoS. A cheerful group met at Zion Lutheran, travelled up the Broadway Bridge, along Saskatchewan Crescent East, down the 25th Street Bridge, returning to Zion on Spadina Crescent. Whereas participation was wanting, it was a good fundraising event, including donations from people who preferred someone else walk in their stead.
- Pamela Giles pulled off a marvelous event at TCU Place by inviting Ex-NFLer Brian Propp to speak on his career and his experience with serious, debilitating health issues. Included in the event was a successful Silent Auction. A Life Auction of an autographed hockey jersey brought friendly competition, good entertainment and an unbelievable price for the jersey. Pamela had also set up opportunity to donate to LuMinHoS in person.
- On one of the coldest mornings in February, the Board of Directors invited all volunteers, Clergy and Lay, to a breakfast. Only a few hardy souls participated. The events committee will revisit this event and the time it will be held.
- What's to expect in 2019?
 - The Walk-a-thon is in the cards again, hoping for more active participation to make this the second annual event. Date TBA.
 - November 17, 2019 is the date for a fundraising event at the Western Development Museum titled "The Gift", including music, a guest speaker, an Inter-Lutheran pre-Christmas Bake Sale and a chance to bid on a fabulous culinary creation.
- The year 2020 will mark the 40th anniversary of the Lutheran Care Society, now known as LuMinHoS. A venue for April 18, 2020 has been secured and plans will start soon after the November event.
- The Events Committee thanks everyone who has supported the ministry by attending and/or supporting our events. Please highlight the dates mentioned above on the calendars of your busy lives. It is our hope that there will be the same generosity in the future as in 2019. Our Chaplain is doing amazing work with those spending time in a hospital in Saskatoon and with issues surrounding the lack of involvement in Spiritual Care by our Provincial Government.

Renate Bishopp

8. Proposed Budget 2018–2019

Accounts		2015/2016	2016/2017	2017/2018	2018/2019	Proposed 2019/2020
		Actual	Actual	Actual	Actual	Budget
REVENUE	Individuals	19,185	15,870	18,722	31,821	32,000
	Memorials/Honourariums	7,602	5,955	8,807	7,641	8,000
	Congregations	10,831	24,028	8,297	31,094	20,000
	Women's Groups	2,445	4,065	4,350	4,265	4,000
	Businesses	10,750	-	550	-	1,000
	ELCIC Synod/LCC District	2,860	4,700	4,320	2,950	3,000
	Fundraising Events	14,161	14,275	12,815	38,709	30,000
	Reformation 500	-	-	18,195	-	-
	Other	-	10	30	1,200	100
	Endowment Grants	3,775	1,987	1,740	1,753	2,000
	Estates				5,000	1,000
	Interest Income	544	544	2	-	500
	Follow-up Grant	-	-	3,730	-	5,000
	Bequest transfer	10,080	10,080	10,080	-	10,080
	TOTAL REVENUE	82,233	81,514	91,638	124,433	116,680
EXPENSES						
Chaplain	Chaplain's wages	55,372	54,836	61,778	64,521	68,022
	Follow-up ministry wages	-	-	3,730	-	-
	EI Expense	1,445	1,536	1,244	1,575	1,204
	CPP Expense	1,628	1,807	2,682	2,758	2,841
	Employee Benefits	7,140	11,008	10,667	11,808	12,721
	Liability Insurance	465	-	-	22	-
	Continuing Education	225	50	-	300	-
	Travel	244	187	127	21	400
	Telephone	1,630	2,155	1,548	2,295	1,800
	Total Chaplain Expense	68,149	71,579	81,776	82,656	86,988
Gen/Admin	Administration	66	97	825	-	500
	Financial Review	1,789	1,766	1,744	2,454	800
	Conference/Conventions	-	240	-	75	200
	Newsletter	1,371	909	469	3,627	3,000
	Office Supplies	908	578	2,579	664	1,200
	Bank Charges	19	230	10	561	500
	Postage	508	367	746	1,004	800
	Liability Insurance					1,000
	Fundraising expense	3,341	3,543	3,660	16,289	12,000
	Volunteer Expense	-	250	-	-	200
	Supply Chaplain expense	3,390	2,350	1,808	1,704	2,000
	Supply Chaplain Sabbatical	-	4,000	5,754	-	-
	Website Development	-	-	1,269	-	600
	Stewardship Development	-	-	-	10,687	4,000
	Rent	-	-	2,700	1,500	1,800
	Reformation 500 Expense	200	-	11,285	-	-
	Total Gen/Admin Expense	11,592	14,330	32,849	38,565	28,600
	TOTAL EXPENSES	79,741	85,909	114,625	121,221	115,588
	SURPLUS/DEFICIT for YEAR	\$ 2,492	-\$ 4,395	-\$ 22,987	\$ 3,212	\$ 1,092

Reports

9. NEW BUSINESS

9.1 Constitutional Amendment

Constitutional Amendment presented for consideration:

The Lutheran Care Society of Saskatoon Incorporated Constitution states in:

Article V - The Board

Item 3: They shall serve for a term of two years.

The question has arisen asking when do the terms start and when are they finished?

It is proposed by the LuMinHoS Board of Directors that the wording be amended to:

“They shall serve for a term of two years, beginning at the first Board meeting following the Annual General Meeting and continuing through two years to the conclusion of the first Board meeting following the Annual General Meeting.”

Report & Elections

10. NOMINATIONS COMMITTEE

10.1 Election of Board Members

The LuMinHoS Board currently has 10 members, though the Constitution allows for the Board to be 5 to 12 members. A term is for 2 years. The number of terms which can be served is not limited. A partial term is not considered a full term since the Constitution does not provide any guidance.

This year there are 5 two-year positions open, for which the Nominations Committee presents the following Nominees, with their consent, in alphabetical order:

For a two-year term:

- **Renate Bishopp** - through to the 2021 AGM – 5th Term
- **Diana Fast** - through to the 2021 AGM – 6th Term
- **Coralie Geving** - through to the 2021 AGM - 1st Term
- **Dan Hagen** - through to the 2021 AGM - 1st Term

For a one-year term:

– **Del Mengerig** - through to the 2020 AGM, when there is an understanding that another nominee will step in to complete the equivalent of a two-year term.

Others may be nominated from the AGM floor. Information on the Nominees may be requested from the Nominations Committee at the LuMinHoS AGM meeting.

For your information, continuing LuMinHoS Board Members, in alphabetical order, are:

Report & Elections

10. NOMINATIONS COMMITTEE

- **Diane Davis** - through to the 2020 AGM - 1st Term
- **Darin Felstrom** - through to the 2020 AGM - 2nd Term
- **Allan Hjelte** - through to the 2020 AGM - 4th Term
- **Gord Martens** - through to the 2020 AGM - 2nd Term
- **Faith Rohrbough** - through to the 2020 AGM - 4th Term

The Nominations Committee would also like to thank so very much those who are leaving the Board - **Jo Goreckte** (after 1 Term, because of family concerns) and **Jim Komar** (after less than 1 Term, for medical reasons and the Board did not replace him). Thanks be to God for their willing service!

The Nominations Committee also presents the following names, with their consent, in alphabetical order, as being willing to be the **Nominations Committee** until the 2020 LuMinHoS AGM (and the President should name the Chairperson):

- **Renate Bishopp; Allan Grundahl; Alice Olson; Faith Rohrbough**

+ Allan Grundahl, Chair of the LuMinHoS Nominations Committee
together with Renate Bishopp, Alice Olson, Faith Rohrbough

11. OTHER BUSINESS

11.1

11.2

12. Adjournment

13. Closing Prayer

LuMinHoS Organization Chart



