

LuMinHoS

Lutheran Ministry in the Hospitals of Saskatoon

Annual General Meeting 2017-18

June 3, 2018

at

Rock of Ages Lutheran Brethren Church
Fireside Room



*Presenting the comfort of Christ to ALL Lutheran
patients admitted to Saskatoon hospitals*

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A. Agenda

Annual General Meeting

2018–2019

Sunday, June 3, 2018, 5:00 p.m.

Rock of Ages Lutheran Brethren Church, Fireside Room

- | | |
|--|--------------------------------|
| Welcome | Gord Martens |
| Opening Devotion | Pastor Ron Bestvater |
| A. Approval of Agenda | |
| B. Adoption Of 2017–2018 Annual General Meeting Minutes | |
| C. Reports | |
| 1. President | Gord Martens |
| 2. Chaplain | Pastor Ron Bestvater |
| 3. Committees of the Board | |
| 3.1 Resource Development Committee | Faith Rohrbough |
| 3.2 Reformation 500 Report | Renate Bishopp |
| 4. Volunteer Management Team Committee Reports | |
| 4.1 VMT Chair | Harold Hesje |
| 4.2 Volunteer Visitors | Allan Grundahl |
| 4.3 Events | Wendy Stevenson |
| 4.4 Communications | Allan Grundahl, Renate Bishopp |
| 5. Financial Reports | |
| 5.1 Presentation of 2017–2018 Financial Statements | |
| 5.2 Proposed Budget 2018–2019 | |
| D. New Business | |
| E. Report Of Nominations Committee And Elections | |
| F. Audit Motion | |
| Closing Prayer | Pastor Harold Hesje |

B. Adoption of 2017–2018 AGM Minutes

LuMinHoS Annual General Meeting Minutes

Sunday, May 7, 2017

St. John's Evangelical Lutheran Church

123 South Railway Street, Warman, Sk

<u>Attending</u>	<u>Congregation</u>	<u>Attending</u>	<u>Congregation</u>
Joan Cole-Heine	Redeemer	Pastor Michael Diegel	LuMinHoS
Angie Farmer	Resurrection	Pastor Hugh Farmer	Resurrection
Diana Fast	Augustana	Darin Felstrom	First Baptist
Donna Gash	St. Paul's	Jo Gorectke	Rock of Ages
Allan Grundahl	Zion	Judy Haichert	St. John's Warman
Ron Haichert	St. John's Warman	Margaret Hall	
Rev. Randy Heide	St. John's Warman	Elaine Hesje	Redeemer
Harold Hesje	Redeemer	Jim Komar	Augustana
Gord Martens	St. John's Warman	Sharon Martens	St. John's Warman
Del Mengerling	Faith	Bea Mennie	St. John's Warman
Alice Olson	Zion	John Riggs	Grace
Faith E. Rohrough	Augustana	Donna Schultz	Faith
Ken Schultz	Faith	Blair Seifert	Redeemer
Henry Wichert	Zion	Marlene Wichert	Zion

Potluck Supper began at 5:00 p.m. with Welcome Remarks by Pres., Gord Martens and said Table Grace. Meeting was Called to Order by President, Gord Martens at 6:30 p.m.

1.0 Opening Devotion: Pastor Michael Diegel read from John 10 – The Shepherd and His Flock.

Our thoughts were focused on following our Shepherd, Jesus, out into the world to have contact with others; putting our faith into action in the mission field. Our relationship with God is likened to that of the Shepherd and his sheep and is a reflection of the life of the Church. We are called to live our life modeled by the love of Jesus.

2.0 Approval of Agenda: Moved by John Riggs, seconded by Faith Rohrbough; Carried.

3.0 Adoption of the 2016/17 AGM Minutes: Moved by Blair Seifert, seconded by Alice Olson; Carried.

4.0 Reports:

4.1 Presidents' Report – Gord Martens (Attached)

1. Goals and Objectives
 - a) The Spiritual Discharge and Fellowship Plan for the next 6-month period.
Pastor Ron Bestvater will head up this Post Care Plan.
 - b) Policy and Procedures Manual
2. Challenges as indicated in the Report re the last Provincial Budget.
 - a) Spiritual Affiliation being removed from Admittance forms.
 - b) Concerns regarding lists of patients in Hospital being available.

4.2 Chaplain's Report – Pastor Michael Diegel (Attached)

Pastor Michael also shared how devastating March 22nd (Black Wed.) was with the announcement in the Provincial Budget that Spiritual Care funding was stopped. It is still unclear what ramifications this withdrawal will have.

4.3 Committees of the Board

1. Resource Development Committee – Faith Rohrbough (Attached)

Blair Seifert agreed to work with the RDC committee re Canada Helps, together with Diana Fast & John Riggs, to improve the information re LuMinHoS on that website.

2. Personnel Committee – Margaret Hall (Attached)

3. Reformation 500 Report – Renate Bishopp (Attached)

The events taking place are a "Commemoration" of the Reformation. Several events have taken place leading up to the Gala Event on Oct 28/17 & involved Prof. Gordon Jensen, Rev. Dr. Bugbee, & R.C. Archbishop Don Bolen.

4.4 VMT Committee Reports:

4.4.1 VMT Chair's Report – Harold Hesje (Attached)

Harold also advised that a meeting with the Congregational Reps and Allan Grundahl is planned.

The June Newsletter will be in electronic form.

4.4.2 Volunteer Visitors Report – Allan Grundahl (Attached)

4.4.3 Events Committee Report – (No report submitted prior to the meeting)

Harold Hesje spoke to the success of the Annual Fundraising Dinner held on Feb 26/17. Possibilities are being explored for a similar event in Feb/March 2018.

Another event may be added after the Reformation Commemoration events are concluded.

4.4.4 Communications Committee Report – Blair Seifert (Attached)

4.5 Financial Reports – John Riggs (Attached)

4.5.1 Presentation of 2016/17 Financial Reports (Attached)

A deficit of \$5,000.00 was reported for 2016/17.

John Riggs moved that we accept the Financial Statement as presented. Carried.

A review of the 2016 and 2017 Financial Statements are to be brought to the 2018 Annual General Meeting.

4.5.2 Proposed Budget 2016/17 (Attached)

We need \$87,000.00 to meet the Proposed Budget for 2017/18.

Motion re Proposed Budget: John Riggs/Diana Fast (MSC) That we accept the Proposed Budget for 2017/18 with the Chaplain's compensation at 100%.

5.0 New Business – None.

6.0 Nominations Committee Report and Elections – Allan Grundahl (Attached)

The 2017/18 Nominees of:

Donna Schultz – 1-yr term
Renate Bishopp – 2-yr term
Diana Fast – 2-yr term
Jo Goreckte – 2-yr term
Jim Komar – 2-yr term
Alice Olson – 2-yr term
Were declared elected.

As the Constitution does not indicate a date on which a term begins or ends, clarity is needed as to the precise ending of a term-of-service and the beginning date for newly elected members.

7.0 Motion re Audit.

Moved by Faith Rohrbough, Seconded by Alice Olson that EPR Accountants conduct a Review of the financial records, and issue an unaudited review engagement report for the year ending March 31, 2018. Carried.

8.0 Adoption of Reports

Moved by Blair Seifert, seconded by Diana Fast that all the reports of LuMinHoS for 2017 be adopted for information. Carried.

9.0 Closing Devotions – Pastor Randy Heide

Pastor Randy closed with a devotion reflecting on “Good Shepherd Sunday”—the Gospel is the voice of the Good Shepherd.
We adjourned by singing the Doxology.

Respectfully submitted,
Margaret Hall, Secretary

C. Reports



1. PRESIDENT'S REPORT

Great news! **LuMinHoS is alive and very active!** With all the turmoil of the last Provincial Budget, many of our supporters weren't sure. But God has been gracious and has opened **more opportunities for ministry** through this journey.

Beginning this past year, LuMinHoS has embarked on a **follow-up ministry** to patients who are not actively connected to a Lutheran congregation. This is an exciting project, as **nearly 50% of the Lutheran patients visited in hospital are no longer active in a Lutheran church.** Following up over a six-month period after patients' release from hospital gives us an opportunity to, among other things, encourage them to get back into fellowship with their church.

The ministry is growing, and so are the costs of funding it. **We are so thankful for our many faithful supporters,** who generously offer their **donations, their time and talents, and their prayers.** Without any of these three elements, our ministry could not continue.

We need your help! From now on, anyone being admitted to Saskatoon hospitals needs to specifically request notation of denominational preference. **Please remind your Lutheran friends and family of this very important change** during admission. Without it, our chaplains cannot visit.

We need your help! Please remember our ministry in your regular prayers. One of the goals for the coming year is **to send out Prayer Letters to help you to focus your regular prayers** for LuMinHoS.

We need your help. Revenues during 2017–2018 were down. We encourage you to **support our ministry financially as you are able.** We are so fortunate to have a place in God's ministry.

Thank you for being a part of LuMinHoS and for your continued support.

Gord Martens
LuMinHoS Board Chair
June 3, 2018

If you or someone you know is in hospital in Saskatoon and wish to be visited by Chaplain Ron or a LuMinHoS volunteer, please ask the admitting staff to write "Lutheran" on your chart!



C. Reports



2. CHAPLAIN'S REPORT

2017–2018 has been **a year of big changes**, and there are more coming.

The previous Board showed great courage in planning for the Chaplain a four-month sabbatical that spanned two work-years.

A big work load and bigger responsibility fell on to the four affiliated denominational chaplaincies when the **Government of Saskatchewan terminated its spiritual care programme** on September 27, 2017. Sometimes, with so many administrative meetings and tasks, it seemed that actually visiting patients had become a secondary function! Some of these tasks included:

- supervising the use of the chapel in RUH
- setting up a clergy team to reinstate services at City Hospital
- tracking visitation
- developing new partnerships within the hospital system.

I am so grateful to the **consistency and faithfulness of the volunteer** visitors, the Volunteer Management Team, and the Board during this time. I'm also glad that this extremely busy and demanding season began with rest!

Pastor Michael Diegel ably covered the visitation duties during the sabbatical. Here are some statistics from LuMinHoS's ministry this past year:

Chaplain visits (Diegel, April/May)	240
Chaplain visits (Bestvater)	840
Family/friends contacts (Bestvater)	465
Staff contacts (Bestvater)	135

These numbers can not include the referrals, incidental conversations in hallways, chats when crossing paths at patients' rooms, chapel exchanges, and hours of intercessory prayer that are part of our collegial ministries. Twice I was involved with **patients and their families requesting Medical Assistance in Dying (MAID)**; the first led to extensive follow-up, while the second was brief and difficult.

I recorded four days off due to illness, five for holidays, and nine for study, including a four-day intensive at St. Mary's University in Mundelein, Illinois, with the Society of the Holy Trinity.

Our **collegial collaboration with LutherCare Communities' Chaplains**, and the demonstrations of support from pastors of all Lutheran churches, has been much appreciated.

Work supported by a **generous grant from the Mission and Ministry Committee of the Saskatchewan Synod (ELCIC)** for after-discharge spiritual care follow-up began in earnest in June. Of the 100 hours logged to this project since then, over 70 were directly involved with patient and family care, including pastoral support and worship initiatives. Asking all patients visited on certain days who did not have a current church home if they would appreciate spiritual care support for their on-going healing after discharge resulted in a **preliminary positive response rate of 18%**. Most of these patients gave their contact information when asked, generating a list of about 30 patients and family members.

From this experience we have developed the first draft of our after-discharge spiritual care →



C. Reports



2. CHAPLAIN'S REPORT

→ plan for use in the next phase of this project. Learning to put everything under signatures couldn't be timelier as the new Saskatchewan Health Authority eliminates personal information from the patient religious identification lists. It looks like the Lord has been preparing us all along to meet this new challenge!

Preliminary results have been modest:

- Five funerals which likely would not have happened
- Pastoral care for 5 families after the death of the patient
- 9 patients supported with pastoral care after discharge
- 4 with involvement of a local Lutheran pastor, 1 with a Mennonite pastor, and 4 with no local pastor.
- Three patients made contact with churches, and 2 attended at least once.

These results do indicate **a large scope for after-discharge care.**

In closing, let us learn from this year to pray for boldness in order to meet the next challenge: admissions staff are no longer mandated to request spiritual care-related information.

We will need to boldly declare our Lutheran identity and ask that it be recorded on our medical chart. After admission, we will need to tell our nurses that our faith in Christ contributes to our healing and that Christ's ambassadors are part of our medical care team.

I am thankful for the **strong Christ-centred witness** modeled by Lutheran Church-Canada, Lutheran Brethren, African Lutherans, and Evangelical Lutheran Church in Canada, in our ministry, and pray that the Holy Spirit will embolden us all.

Grateful to so many who inspire my prayers of thanks to God,

Ron Bestvater, sts
LuMinHoS Chaplain

C. Reports



3. COMMITTEES OF THE BOARD

3.1 Resource Development Committee

The primary function of the Resource Development Committee (RDC) is to ensure that LuMinHoS has **sufficient financial resources** for the ministry to be carried out. It works closely with the Events Committee and the Finance Committee.

Committee Members:

Faith Rohrbough (Chair)
Joan Cole-Heine
Coralie Geving
Allan Hjelte

To discuss pertinent matters, the Chaplain, President, and Treasurer often join our meetings.

This has been a **challenging year** for LuMinHoS. The Spring 2017 provincial budget not only cut monies for spiritual care in two of the three hospitals, but it changed the structure of health care, moving to a single health region for the whole province.

Although financial **support for our Chaplain has never come from public funds**, the awareness that provincial funding for spiritual care had been cut led many people to believe, erroneously, that the LuMinHoS chaplain and volunteer lay visitors would no longer be able to visit patients in hospitals. There was particular concern about the availability of “the list” of Lutherans who were in City Hospital and Royal University Hospital.

This misinformation, in turn, led to a dramatic drop in giving to LuMinHoS – close to \$10,000. That, along with some confusion as to when and how often *The Caregiver* was to

be published, meant it has taken quite a while for us to help our Lutheran congregations understand that even under the new system, the **work of LuMinHoS will continue – and therefore that donations are still very much needed.**

We are very grateful for **success of the two major events** held this year under LuMinHoS’ auspices: The Reformation 500 Celebration (October) and the Hawaiian Luau at LutherCare Village at Stonebridge (February). Both of these events were very well attended and supported; they provided **an excellent opportunity to educate our constituents about what would be the impact of the single health region on our ministry.** The income from these events meant that we did not have to dig quite as deeply into our reserve monies as we otherwise would have.

Our work has been greatly enhanced by our **new website, www.luminhos.org**, which Pamela Giles of Faithful Servant Consulting has developed. She has also improved our CanadaHelps page, so we can now accept gifts online by credit card or PayPal. Our five-month contract with Faithful Servant – which also included **communications work, photography, and fundraising assistance** – ends on June 30.

We have been delighted to have received requests from some of our supporters for information about planned giving. In response, plans are afoot for a **Planned Giving educational event this October**, potentially with David Friesen of the Lutheran Foundation →

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3. COMMITTEES OF THE BOARD

→ Canada in Winnipeg as our presenter. All of our supporters and members of Lutheran congregations will be invited to take part.

We have recently become a member of **The Canadian Council of Christian Charities**, aka "The 4 Cs." Their expertise should be able to help us refine giving to LuMinHoS. We continue to invite people to **make a commitment to monthly giving on pre-authorized debit (PAD)**, which allows money to be taken each month out of one's bank account. We already have ten people who, in 2017, donated a total of \$570 each month in this manner, and we

are eager to find more. Monthly giving helps our cash flow by spreading revenue more evenly throughout the year.

Many thanks to all of you who continue to support LuMinHoS on a regular basis. It is through your generosity that we continue to be able to provide 'the comfort of Christ to ALL Lutheran patients admitted to Saskatoon Hospitals'.

Respectfully submitted,
Faith Rohrbough
RDC Chair

3.2 Reformation 500

The committee for the Commemoration of the 500th Anniversary of the Reformation was comprised of **Rev. Faith Rohrbough, Rev. Harold Hesje, Rev. Harley Johnson, Elaine Hesje (as note-taker) and Renate Bishopp**, chair. **Rhonda Billard** joined the group later.

Over five years and many meetings, **five events**, including the final Reformation Celebration, were planned:

2013

At St. Paul's (LCC) we featured "**An Evening with Martin Luther and his wife Katharine**," a light-hearted glance at the reformer, followed by a brief look at the Reformation by Rev. Dr. Roger Nostbakken.

2014

The second event took place at Rock of Ages Lutheran Church (Lutheran Brethren), featuring Rev. Dr. Gordon Jensen with a most

informative presentation, "**Where Luther Lived and Worked**".

2015

Redeemer Lutheran (ELCIC) hosted **an afternoon with Dr. Rev. Robert Bugbee**, president of Lutheran Church-Canada. A musical component was added.

2016

Again at Redeemer Lutheran, **Roman Catholic Archbishop Don Bolen** spoke. Several music groups made this a festive afternoon.

2017

The Western Development Museum was chosen as the venue for the final event, a **Gala with dinner and dynamic guest speaker, Donna Pyle** of Texas.

The **Saskatoon Men's Chorus**, the husband/wife guitar and flute duo **The Ackermans**, and **Grace Buhler** delighted everyone with →

C. Reports



3. COMMITTEES OF THE BOARD

→ their musical renditions. A distant cousin of Dr. Luther's showed up in the guise of **Rev. Rudy Pastucha**. Bishop Allan Grundahl served as Master of Ceremonies.

By all accounts, the dinner menu, copied after items people in Luther's times might have consumed, was well received by **approximately 400 guests**. The hall was decked out in beautiful banners and regal roses.

Chaplain Ron Bestvater was able to share glimpses of his work in the hospitals among Lutheran patients and some frustration with governing agencies. Gord Martens brought greetings from the Board.

A heart-felt thank you is extended to all who contributed, including the **women's groups who served refreshments** after the first four events.

These events also proved to be **successful sources of donations** for LuMinHoS. We thank people for their generosity toward an ongoing effort to "bring the comfort of Christ to ALL Lutherans in hospitals in Saskatoon".

Respectfully submitted,
Renate Bishopp
Reformation 500 Chair

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4. VOLUNTEER MANAGEMENT TEAM

4.1 VMT Chair

Vision: LuMinHoS will present the comfort of Christ to ALL Lutheran patients admitted to Saskatoon hospitals.

The Volunteer Management Team meets monthly, with a few exceptions. Between April 1, 2017 and March 31, 2018, the Team met nine times. The number one reason for our team's existence is **to offer support and encouragement to our Chaplain**. He attends most of our meetings and reports on what is going well and what is not going well. The Team listens and responds with affirmation and encouragement.

In return, our Chaplain offers support and encouragement to members of the Team as they carry out their respective duties. **We keep our vision statement before us**. It appears at the top of our agendas and reminds us to give thanks **as we hear stories** of how our Chaplain continues to bring the comfort of Christ to patients in our Saskatoon hospitals.

We appreciate that **Diana Fast, our Treasurer, and John Riggs, our financial advisor, usually attend our meetings** and bring us up-to-date regarding financial matters. These two people also help us find ways to **strengthen the financial support base** for the organization. In this regard, we also work closely with the Resource Development Committee of the Board.

Blair Seifert served as the chair of our Communications Committee until March. He then found it necessary to resign, due to heavier-than-usual work and family responsibilities.

Since then the position of Chair for this committee has remained vacant.

We are grateful that Renate Bishopp, a member of the Board, has stepped in and helped to get newsletters out and to get other tasks of this committee completed. Also, Allan Grundahl has carried responsibility for some of the work of this committee. He continues to keep in touch with our congregational representatives, and to oversee the updating and printing of the Saskatoon Lutheran Directory.

Allan Grundahl continues to work as the Chair of the Visitation Committee. He arranges coverage for the Chaplain when the Chaplain is away. He also recruits lay visitors, arranges training for them, and offers them direction. Lay visitors continue to supplement the work of the chaplain, even as we struggle with changes necessitated by the reduction in government funding for spiritual care in our hospitals.

Wendy Stevenson serves as Chair of the Events Committee. Wendy is pretty much alone on this committee, but she does get help from volunteers when she is in the final stages of preparation for an event. The main event this past year was the wonderful Luau Dinner on February 24, 2018, at LutherCare Village at Stonebridge. A Silent Auction was held in conjunction with the dinner. Events like this not only generate funds for LuMinHoS but also **promote fellowship, boost awareness of our work and ministry, and keep LuMinHoS foremost in the minds** of our people. →

C. Reports



4. VOLUNTEER MANAGEMENT TEAM

→ We are pleased to have **Marlene Wichert serving as the VMT's Secretary**. She always does a good job of preparing the minutes of our meetings. Sad to say, she is planning to step down from this position this fall.

In conclusion, we extend a **heartfelt "Thank You"** to our Chaplain, Ron Bestvater, to all members of the Board for faithful and dedicated service, and to all members and

supporters of LuMinHoS. As Chair of the VMT, I say thank you to all members of the VMT for working with me and making my job easy!

Respectfully submitted
Harold Hesje, VMT Chair

4.2 Visitation Committee

"...and you visited me." (Matt. 25:36)

Visiting all Lutheran patients in Saskatoon hospitals continues to be where LuMinHoS ministry 'hits the road'. **Sharing the Light of the Gospel through friendly presence, listening, and voicing the Faith**, is the heart of this ministry ... to present the comfort of Christ to ALL Lutheran patients and their families.

Our called Chaplain, Rev. Ron Bestvater, is the primary expression of this ministry with patients. But we are also blessed with **six Cover Chaplains** – and other clergy who are willing to fill in from time-to-time as necessary. On a more regular basis, we are blessed with **fifteen Lay Visitors**, some visiting every week and others as they are able or called upon.

Last year there were more than 786 visits made by Lay Visitors.

(There actually were more visits, but some records kept at the hospital had to be destroyed by order of the Privacy Commissioner.) We were also fortunate to have had an ordained pastor from Zimbabwe,

the Rev. Munyegetero Mtata, studying in Saskatoon and doing some hospital visiting through LuMinHoS in his advanced training.

In the Fall of 2017, Pastor Ron returned from his four-month Sabbatical, obviously refreshed! During that time, **we were so grateful for the Interim Chaplain, Rev. Michael Diegel**, who filled in, on a half-time basis.

Upon Pastor Ron's return, the major challenge this year has been the Saskatchewan Government's decision to eliminate Spiritual Care Departments in our hospitals. Thus our **visitors have had to deal with new procedures**, even though their ministry remains the same. In fact, their help is needed even more now, as Pastor Ron must spend more time identifying Lutheran patients.

He has also been busy attending meetings to influence the Health Authority and Government to again include Spiritual Care in the Health Care system. In fact, Pastor Ron and I and others have been involved in numerous



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4. VOLUNTEER MANAGEMENT TEAM

→ meetings with a **multi-religious Advocacy Committee** for that very concern.

No **“Info-Time”** gatherings were held this year to secure new Lay Visitors because of the hospital changes coming with the elimination of Spiritual Care Departments in Saskatchewan hospitals. We just didn’t know what to tell prospective visitors!!

During the year, a **Visitor Support Gathering** (we call them **“Visitors’ Venues”**) was held on Dec. 1, 2017 for encouragement and some training for those visitors who were available. I also have had informal and one-on-one contacts with our visitors from time to time. Last Fall, **LutherCare graciously offered free**

visitor training for our LuMinHoS Lay visitors, which we appreciated very much!

Thanks so much for the prayers, support and cooperation from all involved with LuMinHoS hospital visiting, but especially for **Lorence Peterson, who collects the statistical information** of this important ministry.

Visiting in hospitals is a marvelous experience and way to serve for many folks. If you have an interest, please contact me. Thanks be to God for the privilege of serving!

+Allan Grundahl
Visitation Committee Chair
306 244-3748
(leave a message if necessary)
allangrundahl@gmail.com

4.3 Events Committee

LuMinHoS held a **Hawaiian Luau-themed fundraising supper and silent auction** at LutherCare Village at Stonebridge on Sat Feb. 24. We had a wonderful turnout of people ready to celebrate and honour the work that Ron Bestvater and volunteers provide to the patients in the Saskatoon Hospitals.

The facility was decorated with paper flowers made from donated Christmas tissue paper. It was wonderful and festive to see so many people dressed for the occasion, wearing Hawaiian clothing and some even braving the cold to wear shorts.

We sold 159 tickets for the event and we were all blessed with the **musical talents of Frozen Cod**. Sixty amazing items were donated for the silent auction, and we **raised**

an additional \$1,500 from those sales. I want to thank everyone who donated these items. We have one item left to sell and will be advertising it at a later date.

I also want to **thank everyone who helped to make it such an amazingly successful evening**. I apologize if I miss anyone in this list but I especially want to acknowledge Joan Cole-Heine, Faith Rohrbough, Elaine Hesje, Rhonda Billard, Anne Ballantyne, Martina Stevenson, and all of the people who stepped up that evening to help with silent auction item sales and decorating the tables with the tissue flowers while I was taking care of collecting money and handing out tickets.

Wendy Stevenson
Events Committee Chair

C. Reports



4. VOLUNTEER MANAGEMENT TEAM

4.4 Communications Committee

As a member of the Communications Committee which has had no chair person these past months, I am making a few comments about the areas of the committee for which I have volunteered.

The first area is the **Saskatoon Lutheran Directory**. I have been collecting the changes which are brought to my attention in order to keep the Directory up to date. Barb Lemon has been doing the computer work for the Directory. That project has worked out very well. The major change during this past year has been to **circulate the Directory in PDF format**. It seems that most people find that to be the most useful form. However, we have been printing paper copies for the dozen people who requested one.

Thank you especially to **Barb Lemon for her work, but also to Wendy Stevenson**, who worked very hard to produce the paper copies of the Directory this year. In the past, **John Riggs** has produced the paper copies, and I appreciate his work so much on that. And thanks to so many who have given me corrections or changes so that it is possible to keep the Directory up-to-date.

The second area of my work with the Communications Committee is to **send out messages to our pastors and churches** that need to be made known in their own

congregational or ministry settings. Those communications always go to the local parish pastor as well as to the congregational secretary/office.

They also go to the **LuMinHoS Rep in each congregation**, who ensures that the communication is made known and can answer some questions without folks needing always to ask their pastor ... because our pastors are very busy. We have Reps in each of the Lutheran congregations in Saskatoon and close by. Thank you so much for the faithfulness of our LuMinHoS Reps. In addition, this year our LuMinHoS Reps have been willing to handle ticket sales for LuMinHoS' public events. That extra help is so very much appreciated, too!

I am also very happy that Pamela Giles has been engaged by the Board to set up and maintain a website and Facebook page for LuMinHoS, which also then post some of the announcements I send out that are of public interest.

While the Communications Committee has had no chairperson for much of this past year, I also appreciate that Renate Bishopp has carried out some of those duties in terms of the AGM responsibilities as well as other tasks.

With hope, and prayerfully, we look for a person who is willing to take the Chair position for this important committee.

Respectfully submitted,
+Allan Grundahl

C. Reports



4. VOLUNTEER MANAGEMENT TEAM

4.4b Interim Newsletter Editor

For lack of a Communications Chair, the Board of Directors put me in the position of Interim editor of our newsletter, *The Caregiver*. Basically, my job is to collect and edit content from the Board and other sources, forward it to the layout person, receive a draft copy and arrange for printing.

Address changes are obtained from the Treasurer to keep a current, albeit ever-changing, list of donor addresses, which also includes an e-mail list. The board felt the need for a tri-annual newsletter publication **to keep in touch with our donor base and volunteers**. Hence, publication dates for March, June and November were chosen.

Part of the job entails the mailing of the newsletter. Bishop Allan Grundahl typically contacts volunteers for a mailing bee; Redeemer Lutheran makes work space available;

Martha Hoffman readies the envelopes with stamps and return addresses as well as the donor return envelopes. Address labels are printed from the donor list. **An efficient crew accomplishes the task** in a little over an hour. Everyone's help is appreciated. After mailing, the newsletter is posted on the LuMinHoS website by Pamela Giles.

At this point I would like to **thank Barb Lemon, who has done the layout job** for several years now and feels it is time to step back! I for one, appreciate the job she has done working with Microsoft Word. **Blair Seifert also deserves thanks for updating our Caregiver logo.**

Respectfully submitted,
Renate Bishopp
Interim Newsletter Editor

C. Reports



5. FINANCIAL REPORTS

5.1 Proposed Budget 2018–2019

	Budget 2017–2018	Actual 2017–2018	Proposed Budget 2018–2019
REVENUE			
Receipts - Individuals	26,168	18,722	36,782
Receipts - Memorials/Honorariums	11,000	8,807	11,000
Receipts - Congregations	20,000	8,297	15,000
Receipts - Women's groups	3,000	4,350	4,000
Receipts - Businesses	3,000	550	3,000
Receipts - Synods	1,000	4,320	3,000
Receipts - Fundraising	18,000	12,815	18,000
Receipts - Reformation 500	700	18,195	0
Other Income	200	30	200
Caring Sunday	0	0	0
Endowment Grants	3,800	1,740	3,800
Interest Income	500	2	500
MSC Grant (from 2017 year-end)	15,000	3,730	6,270
Bequest transfer from reserve	10,080	10,080	10,080
TOTAL REVENUES	112,448	91,638	111,632
EXPENSES			
Chaplain			
Wages - Hospital ministry	42,316	61,778	58,475
Wages - Followup ministry	15,000	3,730	6,270
Housing Allowance	21,158	0	0
El Expense	1,171	1,244	1,202
CPP Expense	1,921	2,682	2,594
Employee Benefits	11,167	10,667	11,831
Liability Insurance	475	0	0
Continuing Education	600	0	0
Travel	400	127	400
Telephone	2,000	1,548	1,800
Total Chaplain Expense	96,208	81,776	82,572¹

C. Reports



5. FINANCIAL REPORTS

	Budget 2017–2018	Actual 2017–2018	Proposed Budget 2018–2019
General and Administrative			
Administration	500	825	500
Financial Review	2,000	1,744	2,000
Conference/Convention	300	0	300
Newsletter	1,300	469	1,300
Office Supplies	300	2,579	1,500
Bank Charges	240	10	50
Postage	300	746	750
Fundraising Expense	2,000	3,660	8,000
Volunteer Expense	200	0	200
Supply Chaplain general	3,000	1,808	2,000
Supply Chaplain sabbatical	4,400	5,754	0
Website Development	1,000	1,269	0
Stewardship Development	0	0	10,660 ²
Rent	0	2,700	1,800
Reformation 500 Expense	700	11,285	0
Total General & Admin Expense	16,240	32,849	29,060
TOTAL EXPENSES	112,448	114,625	111,632
SURPLUS/DEFICIT FOR YEAR	0	-22,987	0

¹Chaplain at 100% wage for 2018–2019

²Includes website development

D. New Business

E. Report & Elections



NOMINATIONS COMMITTEE

The LuMinHoS Board of **Directors (?)** currently has **10 members**; the Constitution allows for the Board to be 5-to-12 members. The number of terms which can be served is not limited.

This year there are five two-year positions open, and one one-year position, for which the Nominations Committee presents the following Nominees, with their consent, in alphabetical order:

For a two-year term:

Diane Davis	through to the 2020 AGM	1st Term
Darin Felstrom	through to the 2020 AGM	2nd Term
Allan Hjelte	through to the 2020 AGM	4th Term
Gord Martens	through to the 2020 AGM	2nd Term
Faith Rohrbough	through to the 2020 AGM	4th Term

For a one-year term:

Coralie Geving	through to the 2019 AGM	to fill an incomplete Term
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Others may be nominated from the AGM floor. Information on the Nominees may be requested from the Nominations Committee at the LuMinHoS AGM meeting.

For your information, continuing LuMinHoS Board Members, in alphabetical order, are:

Renate Bishopp	through to the 2019 AGM	4th Term
Diana Fast	through to the 2019 AGM	5th Term
Jo Gorectke	through to the 2019 AGM	1st Term
Jim Komar	through to the 2019 AGM	1st Term

The Nominations Committee would also like to thank so very much those who are leaving the Board:

Alice Olson (after several years of service)

Donna Schultz (after only one year, but because of family challenges)

Thanks be to God for their dedicated and fine service!

E. Report & Elections



NOMINATIONS COMMITTEE

The Nominations Committee also presents the following names, with their consent, in alphabetical order, as being willing to serve as the Nominations Committee until the 2019 LuMinHoS AGM:

Renate Bishopp

Allan Grundahl

Alice Olson

Faith Rohrbough

Respectfully submitted,
+Allan Grundahl
Nominations Committee Chair
together with Renate Bishopp and Alice Olson