



LuMinHoS

**LUTHERAN MINISTRY IN
HOSPITALS OF SASKATOON**

ANNUAL GENERAL MEETING 2017/2018

SUNDAY, MAY 7TH, 2017

St. John's Evangelical Lutheran Church, Warman

PO Box 23019 Saskatoon, Saskatchewan S7J 5H3

Presenting the comfort of Christ to ALL Lutheran patients admitted to Saskatoon hospitals

ANNUAL GENERAL MEETING

2017/2018

SUNDAY, MAY 7TH, 2017

St Johns Lutheran Church
123 South Railway Street
Warman, SK

Welcome Remarks – Pastor Randy Heide

- 1.0 OPENING DEVOTION** Pastor Michael Diegel
- 2.0 APPROVAL OF AGENDA**
- 3.0 ADOPTION OF 2016/17 ANNUAL GENERAL MEETING MINUTES**
- 4.0 REPORTS**
 - 4.1 PRESIDENTS' REPORT** Gord Martens
 - 1. Goals and Objectives
 - 4.2 CHAPLAIN'S REPORT** Pastor Michael Diegel
 - 4.3 COMMITTEES OF THE BOARD**
 - 1. Resource Development Committee Faith Rohrbough
 - 2. Personnel Committee Gord Martens, Margaret Hall
 - 3. Reformation 500 Report Renate Bishopp
 - 4.4 VOLUNTEER MANAGEMENT TEAM COMMITTEE REPORTS**
 - 1. VMT Chair's Report Harold Hesje
 - 2. Volunteer Visitor's Report Bishop Allan Grundahl
 - 3. Events Report Wendy Stevenson
 - 4. Communications Report Blair Seifert
 - 4.5 FINANCIAL REPORTS** John Riggs
 - 1. Presentation 2016/2017 Financial Statements
 - 2. Proposed Budget 2017/2018
- 5.0 NEW BUSINESS**
- 6.0 REPORT OF NOMINATIONS COMMITTEE and ELECTIONS**
- 7.0 AUDIT MOTION**
- 8.0 CLOSING DEVOTIONS – Pastor Randy Heide**

3.0 ADOPTION OF 2016/17 ANNUAL GENERAL MEETING MINUTES

LuMinHoS Annual General Meeting Minutes

Sunday, May 1, 2016

Good Shepherd Lutheran Church

<u>Attending</u>	<u>Congregation</u>	<u>Attending</u>	<u>Congregation</u>
Ruth Bachiu	Rock of Ages	Ron Bestvater	LuMinHoS
Rhonda Billard	St. Paul's	Bill Bishopp	Faith Lutheran
Renate Bishopp	Faith Lutheran	Edward Buhler	Trinity
Grace Buhler	Trinity	Joan Cole-Heine	Redeemer
Diana Fast	Augustana	Gene Grant	Zion
Allan Grundahl	Zion	Margaret Hall	In Transition
Karen Heise	Good Shepherd	Elaine Hesje	Redeemer
Harold Hesje	Redeemer	Doreen Matschke	King of Glory
Delores Mengerling	Faith	Audrey Miller	Redeemer
Edward A. Miller	Redeemer	Alice Olson	Zion
Al Parker	Hanley	Faith E. Rohrough	Augustana
Kristin Soveran	Hanley	Sylvia Unrau	Hanley

Potluck Supper began at 5:00 p.m. with sung Table Grace.

Meeting was Called to Order by Co-President, Audrey Miller, at 6:15 p.m.

1. **Opening Devotion:** Pastor Kristin Soveran read Matthew 25:35-40.

'For I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me, 36 I was naked and you gave me clothing, I was sick and you took care of me, I was in prison and you visited me.' 37 Then the righteous will answer him, 'Lord, when was it that we saw you hungry and gave you food, or thirsty and gave you something to drink? 38 And when was it that we saw you a stranger and welcomed you, or naked and gave you clothing? 39 And when was it that we saw you sick or in prison and visited you?' 40 And the king will answer them, 'Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me.' Kristin spoke about the 'invisible' people in hospitals and how we are called to walk beside the Chaplain & be agents in the call to love and serve those who are vulnerable.

2. **Approval of Agenda:** Moved by Doreen Matschke, seconded by Diana Fast; Carried.

3. **Adoption of the 2014/15 AGM Minutes:** Moved by Allan Grundahl, seconded by Faith Rohrough; Carried.

Correction re Minutes: Strike 'y' from the word auditor in 4.5.2. Moved by Delores Mengerling, seconded by Allan Grundahl that Minutes be approved with the correction. Carried.

4. Reports:

4.1 Co-Presidents' Report – Audrey Miller & Karen Heise (Attached)

Highlights: Karen spoke to the goal and vision of having pay at 100% for our Chaplain. A bold move in 2014/15 increased pay to 75%, with another increase in 2015/16 to 90%. This proved to be a challenge but a donation of \$10,000 (a portion of Ed Dekter's estate) from LutherCare Communities helped to meet budget. Another \$2,100 was raised from the Co-President's challenge in March for individuals to donate \$100.

The Personnel Committee, in consultation with Pastor Ron, recommend a Sabbatical. The 2016/17 Board will work out the details of a potential sabbatical.

Both Audrey & Karen appreciate the legacy of Gene Grant, the work of the VMT, the Chaplain, and everyone involved with LuMinHoS.

4.1.1 **Goals and Objectives** (Attached)

4.1.2 **Personnel Committee Report** (Attached)

4.1.3 **LutherCare Communities Appreciation** (Attached)

4.2 Chaplain's Report – Ron Bestvater (Attached)

4.3 Resource Development Committee – Faith Rohrbough (Attached)

4.4 VMT Committee Reports:

4.4.1 **VMT Chair's Report** – Harold Hesje (Attached)

4.4.2 **Volunteer Visitors Report** – Allan Grundahl (Attached)

4.4.3 **Events Committee Report** – Rhonda Billard (Attached)

4.4.4 **Communications Committee Report** – Ruth Bachiu (Attached)

4.4.5 **Reformation 500 Committee Report** – Renate Bishopp (Attached)

Adoption of all reports up to and including 4.4.5: Moved by Pastor Kristin Soveran, seconded by Elaine Hesje. Carried.

4.5 Financial Reports

4.5.1 Presentation of 2015/16 Financial Reports (Attached)

4.5.2 Proposed Budget 2016/17 (Attached)

Karen H. spoke to the proposed 2016/17 budget with an 80% wage to accommodate the proposed Sabbatical for the Chaplain. There was much discussion in this regard: question re \$8,000.00 per year required to cover Sabbatical?; will gift from Eva Fines estate cover this?; can Board review 2016/17 Budget with 90% wage?; U of S covers 80% wage. From a hospital perspective there is the need/purpose/reasonable expectation to give. Can we expand our donor list?

Motion re Proposed Budget: That we approve a budget that keeps the Chaplain's compensation at 90% plus potential sabbatical costs with approval for the Board to adjust as necessary. Moved by Allan Grundahl, seconded by Ed Miller. Carried.

5.0 **New Business** – None.

6.0 **Nominations Committee Report and Elections** – Allan Grundahl (Attached)

Rev. Kristin Soveran withdrew her name as a Nominee.

Nomination of Darin Felstrom, Shelley Parent, Rev. Dr. Faith Rohrbough, and Gord Martens were accepted as presented by the Nominations Committee.

7.0 **Motion re Audit.**

Moved by Diana Fast, Seconded by Ruth Bachiu that the Executive appoint a person(s) to review the financial record, and issue an unaudited review engagement report for the year ending March 31, 2017. Carried.

8.0 **Closing Devotions** – Gene Grant

Pastor Gene read Ps 147—encouraging us to always praise God for his special mercies; especially as he heals the brokenhearted and binds up their wounds.

We adjourned with the Lord’s Prayer.

Respectfully submitted,
Margaret Hall, Secretary

4.0 REPORTS

4.1 President's Report

38 “Therefore, my friends, I want you to know that through Jesus the forgiveness of sins is proclaimed to you. 39 Through him everyone who believes is set free from every sin, a justification you were not able to obtain under the law of Moses. (Acts 13: 38-39)

What an exciting year since I was given the privilege of serving LuMinHoS Board Of Directors as Chairman. Learning from my fellow Board Members and long time supporters of our Chaplaincy ministry has been a joyous experience. Our Lord has given us the task and joy of proclaiming the good news of forgiveness of sins and the assurance of Salvation as noted in the scripture portion above. And we are able to do this at a time when many folks are confronted with the reality of the brevity of life. The assurance that our visitors and Chaplain bring to these folks is indeed 'Life Giving News'.

We have the opportunity through the ministry of LuMinHoS to reach 2500 plus patients in Saskatoon hospitals each year., all of whom have identified as being Lutheran. The stark truth is that around half of these patients really have not affiliation with a home congregation. Many have simply had their church closed, but many have drifted away from their relationship with our Lord. Sickness brings them to a vulnerable point and the news that God still loves them and still wants to be their Lord and Saviour, giving complete and sure forgiveness is the best news that they could receive.

It is through the dedication of our Chaplains, Pastors and trained Lay visitors that this news is shared daily in our Saskatoon hospitals. God opens all these doors each day and we praise Him for the fruit this ministry will bring.

I want to share with you the current challenge presented by the last provincial budget. In the Budget the government proposed the closing of the Spiritual Health units of the hospitals. Although LuMinHoS receives no direct funding from any government, we do rely on the Spiritual Care units to supply our visitors with lists of Lutheran patients. This could be lost if the budget cut is brought to fruition. We would urge you to remember this in your prayers. As well we have sent form letters to our support community to send the the Premier and the Ministers of Health and Finance. We would urge you to forward those letters.

As we look forward to new opportunities of ministry in the next year we ask for your continued support, first and foremost in prayer, and also your financial support . Together we can continue this ministry to the Honour and Glory of our Lord Jesus Christ.

Your fellow servant in Christ.

Gord Martens

4.0 REPORTS

4.2 Interim Chaplain's Report

Over the past number of years Pastor Ron Bestvater has been the face of LuMinHoS to those in the hospitals in Saskatoon. Beginning in February 2017 Pastor Ron has been on a well earned sabbatical and I have taken over as the half time interim chaplain. His are big shoes to fill! Pastor Ron gives his heart and soul to this ministry.

I am unable to speak to much of what has taken place over the past year, a year in which the chaplain was increased to 90% time. As has been noted previously the number of Lutherans with no church connection is increasing which is something I've noticed. This is a challenge to our ministry, but so is the increasing trend not to ask people their spiritual affiliation. The latter means that we miss many people who we could and should visit.

Over the past year the pace of visits has continued as before. Volunteer visitors and cover chaplains have made a great number of visitors. These lay visitors are the presence of Christ to those in need when the chaplain cannot be there. As a part time interim chaplain they have been what has allowed the ministry of LuMinHos to continue as before when I have not been working.

March of 2017 saw the provincial budget eliminate spiritual care across the province. The spiritual care offices, in Saskatoon, provide logistical support for the denominational chaplains as well as space at the Royal University for offices. The ramifications of this action are still unclear. What is clear is that the spiritual care offices at Royal University and City Hospitals will be closing, but the exact date is not known. What is unclear is whether or not the denominational lists will be provided in the future. These lists are the basis of visitation by the chaplain and the volunteers. If those lists are not available it will change the ministry of LuMinHoS.

As a former rural pastor I know the value of LuMinHoS. Knowing that a chaplain was available meant that I did not have to drive two or more hours for a visit. LuMinHoS is a ministry that other areas of our country would do well to emulate, especially in those cities which have hospitals receiving patients from around their province.

I thank God for the ministry of LuMinHoS to our hospitals. I also give thanks for the boards and the volunteers because without you this ministry would not happen. I have been very privileged to be the interim chaplain and I give thanks for the confidence that Pastor Ron and the boards have had in me.

In Christ:

Rev. Michael Diegel + oct
Interim Chaplain

4.0 REPORTS

4.3 Committees of the Board

4.3.1 Resource Development Committee

The Resource Development Committee is made up of Joan Cole-Heine, Allan Hjelte and Faith Rohrbough. The chaplain and the LuMinHoS president meet with us on occasion to discuss pertinent matters.

The RDC has the responsibility of finding adequate resources, both financial and otherwise, to enable the work of the LuMinHoS chaplaincy. We have worked this past year to enable the chaplaincy to be paid at the rate of 90%. Our expectation for 2017 is that the salary will move to 100%. Resources for that must be found.

Important achievements for the committee this past year:

1. Arrangements have been made with Affinity Credit Union to enable donors to give us investments through them. LuMinHoS is also a member of **Canada Helps**, through which donors may give stocks to LuMinHoS and may make donations via credit card.
2. Personal Thank you letters have been sent to all donors this past year. Over 60 letters have been sent.
3. We have worked with Chaplain Bestvater to present a proposal to the ELCIC Mission and Ministry Committee for a project entitled, “Spiritual Care Discharge and Follow-up Plan”. The Mission and Ministry Committee were very much interested in the proposal and agreed to fund the first planning phase for \$15,000. Planning for the project will begin when Chaplain Bestvater returns from his sabbatical in June.
4. We have spent considerable time working on ways to approach businesses (both through letter and personal visit) to ask for their support for LuMinHos.
5. We have begun preliminary planning to reinstate LuMinHoS Sunday in all our supporting congregations in the fall of 2017.
6. We are appreciative of the donors who make monthly donations through PAD to LuMinHoS. We would like to find more donors who are will to make that commitment.

We are truly grateful to all the many people who give of their money and time to support this organization.

4.3.2 Personnel Committee

Purpose: To provide for an orderly, focused and considerate means for the Board and Volunteer Management Team to build a healthy work environment for paid staff.

The Personnel Committee is made up of the Board Executive: President – Gord Martens; Vice-President – Faith Rohrbough; Secretary – Margaret Hall; and Volunteer Management Team (Visitor’s Committee Chair) – Allan Grundahl. The Chaplain serves as an advisory member.

The committee met twice this year – November 9, 2016 and January 6, 2017.

4.3.2 Personnel Committee (continued)

The November meeting focused on two issues. First, the four phases of the Spiritual Care Discharge and Follow-up Plan. The first two phases were approved by the SK Synod ELCIC. There was discussion regarding changes in the Health Region Administration that may impact the implementation of these phases as well as the timeline and resources needed. The Board will explore the Long-Term plan and appoint a committee to oversee the Project. Pastor Ron Bestvater will spearhead this Project.

Second, recommendations to the Board were discussed regarding Pastor Ron's Sabbatical Leave scheduled for Feb – May 2017.

The January meeting detailed the hiring of Interim Chaplain Michael Diegel for the Feb-May 2017 time period. A contract will be prepared to reflect Pastor Michael's half-time (50%) position with compensation on a contract basis of \$2,000.00 per month plus pension benefits.

Submitted on behalf of the Personnel Committee
Margaret Hall, Secretary

4.3.3 Reformation 500 Report

The Reformation 500 Committee is in its final stretch of organizing the Reformation Gala Event, October 28, 2017 at the Western Development Museum.

Guest speaker will be Donna Pyle of Artesian Ministry, Houston, Texas. Her accommodations and airfare have been secured by a very generous donor. She has also received half of her fee.

Grateful mention will be made of this donor plus the donors of a total of \$700, to defray the cost of putting on the event, on posters and the program.

Ticket price has been established at \$35/person, covering the meal and incidentals. Tickets should be made available very soon since inquiries have already been received. Lutheran congregations will be asked to take tickets to sell.

The Saskatoon Men's Choir, under the co-directorship of Lynn Driedger and Deborah Buck, has been secured to enhance the evening. Other musicians will be engaged and it is rumoured that Dr. Martin Luther may make an appearance.

This event will be the culmination of four years of planning. Four different events over the last four years were held to lead up to 2017.

It is hoped this will bring together Lutherans from all of Saskatoon and outlying areas to remember our common heritage. It will further strengthen the connections that are necessary to continue to make LuMinHoS a viable organization, financially and spiritually, serving people in hospitals in Saskatoon.

The Committee:

Rev. Faith Rohrbough, ELCIC
Elaine Hesje, note taker, ELCIC
Rhonda Billard, LCC

Rev. Harold Hesje, ELCIC
Rev. Harley Johnson, ELCIC
Renate Bishopp, LCC

4.0 REPORTS

4.4 Volunteer Management Team Committee Reports

4.4.1 VMT Chair's Report

Vision: *LuMinHos will present the comfort of Christ to all Lutheran patients admitted to Saskatoon hospitals.*

The Volunteer Management Team has met monthly with a few exceptions over the past year. From April 1, 2016 to April 3, 2017, the Team held 8 meetings. We maintain a strong, supportive relationship with our chaplain. He attends most of our meetings, and reports on what is going well and what is not going well. The Team listens and offers help and support. In turn, our chaplain offers support and encouragement to members of the Team as they carry out their respective duties. We are always conscious of our vision statement, and we hear stories each month of how our chaplain continues to bring the comfort of Christ to patients in our Saskatoon hospitals.

Again this year John Riggs has worked closely with Diana Fast, our treasurer, to keep us up to date on financial matters. He shares with the Team any budgetary concerns, as he reviews the monthly financial statements with the VMT. Along with discussion of the financial statements, we also discuss and look for ways to strengthen the financial support base for the organization. In this regard, we work closely with the Resource Development Committee of the Board.

Blair Seifert is now the chair of our **Communications Committee**. He meets with his committee and together they plan for the public relations activities of the organization. One of their primary tasks is to prepare and distribute the LuMinHos Newsletters. They are also responsible for printing the Directory of Lutheran Clergy in the Saskatoon area. This gets to be a big job, as there are many changes throughout the year. A new printing of the directory is scheduled to happen once a year, while changes are sent out by e-mail every few months. We continue to get feed-back to say that the Directory is much appreciated by the Lutheran community

Allan Grundahl is the Chair of the **Visitation Committee**. He arranges coverage for the chaplain when the chaplain is away. He also recruits, arranges training for, and directs our lay visitors, who then supplement the work of the chaplain by making hospital calls. Allan also maintains a list of (and encourages) Congregational Representatives, one for each of the Lutheran congregations in the Saskatoon area.

Rhonda Billard has stepped down from the **Events Committee**, and Wendy Stevenson is continuing as the sole chair of the committee. We are still looking for someone to come on board and join Wendy as a co-chair of the committee. The committee plans, prepares for, and hosts several events during the year. These events are primarily fund-raising events, but they also promote fellowship, generate awareness of the work and ministry of LuMinHos, and serve to keep LuMinHos forefront in the minds of our people. A very successful fund-raising dinner was held on February 26th, 2017 at the new LutherCare Village in Stonebridge.

We are pleased to have Marlene Wichert continue to serve as our secretary. She always gets a succinct set of minutes out promptly after each meeting.

Again this past year the Terms of Reference for the VMT were reviewed and a few minor amendments were approved by the Board.

In conclusion I say thank you to our chaplain, Ron Bestvater, to our short-term chaplain, Michael Diegel, to all members of the VMT, and to all members of the Board for faithful and dedicated service. Thank you as well to all members and supporters of LuMinHos. To God be the glory!

Respectfully submitted by Harold Hesje, VMT Chair

4.4.2 Volunteer Visitor's Report

"...and you visited me." (Matthew 25:36)

Visiting all Lutheran patients in Saskatoon hospitals continues to be where LuMinHoS ministry 'hits the road'. Sharing the Light of the Gospel through friendly presence, listening, and voicing the Faith is the heart of this ministry.

Our called **Chaplain, Rev. Ron Bestvater**, is the primary expression of this ministry with patients. But we are blessed with **8 Cover Chaplains** - other clergy who are willing to fill in from time to time as necessary. And, on a more regular basis, we are blessed with **13 Lay Visitors**, some visiting every week and others as they are able or called upon. More than 253 visits were made by Lay Visitors...there were more, but unfortunately the record of additional visits has been lost in a computer-glitch! This year we also have an ordained pastor from Zimbabwe here studying and doing some hospital visiting through LuMinHoS in his advanced training.

This fiscal year has ended unusually in that **Pastor Ron is granted a four-month Sabbatical**, covering the last 2 months now before our LuMunHoS Annual Meeting, and carrying on through the first 2 months following our AGM. During this time, we are so grateful for **Interim-Chaplain, Rev. Michael Diegel** to fill in, on a half-time basis, during these 4 months.

Last Fall an **"Info-Time"** gathering was held at City Hospital for those who might be interested in volunteering some hospital visiting - 3 new visitors resulted. A couple other visitors were gained from other contacts. Following their security clearance, they were trained by our Chaplain(s) in the specific hospital(s) in which they wished to visit.

During the year, **2 Visitor Support Gatherings** (we call them **"Visitors' Venues"**) were held for encouragement and some training for those who were available, besides informal and one-on-one contacts from time to time.

Thanks so much for the prayers, support and cooperation from all involved with LuMinHoS hospital visiting, but especially for **Lorence Peterson** who collects all the statistical information of this important ministry.

Visiting in hospitals is a marvelous experience and way to serve for many folks. If you have an interest, please contact me. Thanks be to God for the privilege of serving!

+ Allan Grundahl, LuMinHoS Visitation Committee Chair

306 244-3748 (leave a message if necessary)

allangrundahl@gmail.com

4.4.3 Events Report

No report submitted prior to meeting.

4.4.4 Communications Report

The Communications Committee is charged with gathering information from the Board, Volunteer Management Team and the sub-committees of LuMinHoS and sharing the news with the churches, organizations and individual donors which support the work and vision of this ministry. Through our newsletter, *The Caregiver*, donor appeal campaigns, and e-mail messages, the Communications Committee attempts to connect all the parts of our organization with our faithful supporters.



Through to January 2017, Ruth Bachiu led this Committee. She was aided by the talents of Barb Lemon (newsletter) and Allan Grundahl (Clergy Directory, Congregational Representatives). In addition, John Riggs (Directory printing), Renate Bishopp (newsletter printing), Martha Hoffman (newsletter envelope preparation), and the team of “envelope stuffers” (whom I have not met yet) contributed to the success of this Committee in the past year.

In February 2017 I succeeded Ruth as chairperson of the Communications Committee (thought I was just a member, but little did I know!). Fortunately, Ruth left some notes and with Barb and Allan as great resources, I learn the many, many tasks (mostly unwritten) which comprise the duties of the Communications Committee. Sort of like a big puzzle, with lots of missing pieces! But we have succeeded in piecing some of this together, which I will highlight below:

LuMinHos Newsletter



Two editions of *The Caregiver* were mailed and distributed electronically to previous donors and supporters of LuMinHos, churches and other organizations, Board members and members of the Volunteer Management Team in the past fiscal year. Additional print copies were distributed by Pastor Ron and Pastor Michael to patients in the hospitals. A total of 560 copies of the March edition of *The Caregiver* were distributed either in print or electronically. The Communications Committee has received several requests for at least three editions of the newsletter in this fiscal year. Thank you for all of the encouraging comments on the newsletter.

Saskatoon Lutheran Directory

Under the leadership of Allan Grundahl and with the assistance of Ruth, Barb and John (Riggs), the “Clergy Directory” January 2017 edition was printed and distributed in late February and early March. As with any print document, it soon requires revision. With the approval of the Board, the Communications Committee is revising the Directory and will distribute electronically to the Saskatoon and surrounding area clergy and churches, and others interested in an electronic (pdf) copy (fits better on your phone or tablet than the print copy!). Print copies are still available for those desiring a copy. Please contact Allan Grundahl.

Work-in-Progress: Business Plan for 2017 - 2018

As noted above, there are still many pieces of the communications puzzle to find and fit into the master design. At the 2016 AGM, one of the goals for the past fiscal year was:

Develop a communication plan to improve visibility and educate congregation members and other strategic partners about the goals and ministry of the LuMinHoS.

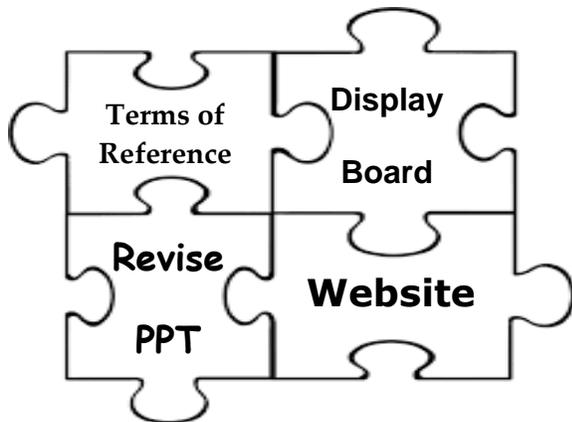
This remains a worthy goal for this fiscal year for which the Communications Committee, in partnership with the VMT and Board, should devote time. The Communications Committee is drafting a business plan for the coming year with an accompanying Gantt chart to guide and track our progress. Some of the puzzle pieces identified in this plan include:



- analysis of production costs
- proposal for number of issues/year
- ratio of print to electronic copies
- June 2017 – electronic edition only

Saskatoon Lutheran Directory

- complete electronic copy and distribute [May 2017]



Terms of Reference

- draft
- review and approval of VMT

Display Board

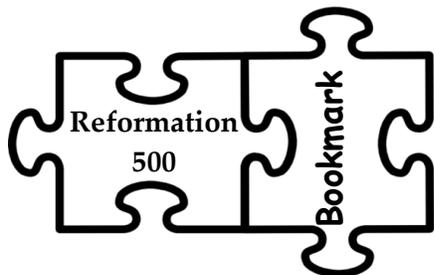
- locate and revise before Reformation 500 event

PowerPoint

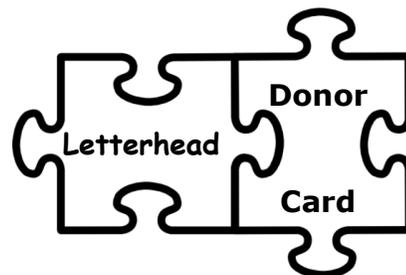
- revise (last done in 2015?)
- locate and scan the “slides” in the archives

Website

- investigate options, design and implement as a communication tool for LuMinHos and our donors



OTHER INITIATIVES



A busy year ahead for the Communications Committee but with the support and guidance of the Board and the Volunteer Management Team, we anticipate achieving or making substantial progress on the above initiatives. **Go forth and communicate.**

Respectfully submitted,
Blair Seifert, Chairperson

4.0 REPORTS

4.5 Financial Reports

	Budget 2016- 2017	Actual 2016- 2017	Proposed Budget 2017-2018 100%Wage
REVENUE			
Receipts - Individuals	28,125	15,870	26,168
Receipts - Memorials/honorariums	11,000	5,955	11,000
Receipts - Congregations	12,000	24,028	20,000
Receipts – Women’s groups	3,000	4,065	3,000
Receipts - Businesses	3,000	0	3,000
Receipts - Synods	1,000	4,700	1,000
Receipts - Fundraising	18,000	14,275	18,000
Receipts - Reformation	0	0	700
Other Income	200	10	200
Caring Sunday	0	0	0
Endowment Grants	3,800	1,987	3,800
Interest Income	200	544	500
MSC Grant (from 2017 yearend)			15,000
Bequest transfer from reserve	10,080	10,080	10,080
Bequest transfer to reserve	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>90,405</u>	<u>81,514</u>	<u>112,448</u>

Continued on next page

EXPENSES

Chaplain

Wages	36,597	36,538	42,316
Housing Allowance	18,298	18,298	21,158
EI Expense	1,337	1,536	1,171
CPP Expense	1,638	1,807	1,921
Employee Benefits	9,520	11,008	11,167
Liability Insurance	475	0	475
Continuing Education	600	50	600
Travel	400	187	400
Telephone	<u>1,600</u>	<u>2,155</u>	<u>2,000</u>
Total Chaplain Expense	<u>70,465</u>	<u>71,579</u>	<u>81,208</u>

General and Administrative

Administration	500	97	500
Financial Review	2,000	1,766	2,000
Conference/Convention	300	240	300
Newsletter	2,300	909	1,300
Office Supplies	300	578	300
Bank Charges	40	230	240
Postage	300	367	300
Fundraising Expense	1,500	3,543	2,000
Volunteer Expense	200	250	200
Supply Chaplain general	3,000	2,350	3,000
Supply Chaplain sabbatical	8,000	4,000	4,400
Website Development	1,000	0	1,000
Follow up ministry expense			15,000
Reformation 500 Expense	<u>500</u>	<u>0</u>	<u>700</u>
Total General & Admin Expense	<u>19,940</u>	<u>14,330</u>	<u>31,240</u>

TOTAL EXPENSES	<u>90,405</u>	<u>85,909</u>	<u>112,448</u>
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SURPLUS/DEFICIT FOR YEAR	<u>0</u>	<u>-4,395</u>	<u>0</u>
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- END OF FINANCIAL REPORT -

5.0 NEW BUSINESS

6.0 REPORT OF NOMINATIONS COMMITTEE and ELECTIONS

On the 10-person LuMinHoS Board, 6 positions are open this year, for which the Nominations Committee presents the following Nominees in alphabetical order:

- Donna Schultz...for a 1-year term...through to 2018 AGM - 1st ½ Term
- Renate Bishopp...for another 2-year term...through to 2019 AGM - 3rd Term
- Diana Fast...for another 2-year term...through to 2019 AGM - 3rd Term
- Jo Goreckte...for a 2-year term...through to 2019 AGM - 1st Term
- Jim Komar...for a 2-year term...through to 2019 AGM - 1st Term
- Alice Olson...for another 2-year term...through to 2019 AGM - 3rd Term

Others may be nominated from the AGM floor. Information on the Nominees may be requested from the Nominations Committee at the LuMinHoS AGM meeting.

Please correct the number of terms served, if that is the case, as this report indicates only what can be found in our current LuMinHoS records.

The LuMinHoS Constitution does not limit the number of terms served. Nor does it indicate any date on which a term concludes or when newly-elected Board Members

begin their term. However, common sense would be for the existing Board Members to continue until a Board Meeting is held to begin the Term of newly-elected Board Members.

For your information, continuing LuMinHoS Board Members are:

- Darin Felstrom...through to 2018 AGM - 1st Term
- Allan Hjelte...through to 2018 AGM - 3rd Term
- Gord Martens...through to 2018 AGM - 1st Term
- Rev. Dr. Faith Rohrbough...through to 2018 AGM - 3rd Term

The Nominations Committee would also like to thank so very much those who are leaving the Board...Margaret Hall (after several years of service) and Shelley Parent (after only one year, but because of health and family challenges).

Thanks be to God for their dedicated and fine service!

+ Allan Grundahl, Chair of the LuMinHoS Nominations Committee
together with Renate Bishopp and Alice Olson

7.0 AUDIT MOTION

MOTION: That the Executive Council appoint a person(s) to review the financial record, and issue an unaudited review engagement report for the year ending March 31, 2018.